

NORTH KITSAP SCHOOL DISTRICT JOB DESCRIPTION

Maintenance ~ Groundskeeper

Purpose of the Job

The groundskeeper is a person skilled in the care and upkeep of lawns, landscaped areas, athletic fields, playgrounds, walkways and parking lots.

Essential Job Functions

1. Mow and edge lawns and weed flower beds.
2. Trim shrubs and trees at proper time of year and in recommended manner.
3. Fertilize and irrigate lawns and athletic fields.
4. Mow athletic fields and line fields for sporting events.
5. Clean storm lines and drainage systems (may include kneeling, climbing and crawling).
6. Practice proper safety procedures when operating power equipment around schools.
7. Adhere to departmental Standard Operating Procedures (SOPs).
8. Sweep District parking lots, steps and walkways.
9. Perform other duties as assigned.

Qualifications:

Education & Experience:

1. Experience in the care of lawns, landscaped areas and play fields is preferred.
2. Experience in the operation of irrigation systems and the maintenance of drainage systems.

Knowledge Skills & Abilities:

3. Knowledge of accepted practices in trimming trees and shrubs.
4. Demonstrated ability to operate power mowers, weed-eaters, blowers, and chain saws.
5. Demonstrated ability to operate backhoe.
6. Demonstrated ability to operate dump truck with a trailer.
7. Demonstrated ability to service landscaping equipment.
8. Demonstrated ability to push, pull, lift and/or carry up to fifty (50) pounds.

Licenses, Certificates and Special Requirements:

9. Possess a current valid Washington State Commercial Driver's license, or be able to obtain one within three months of hire.
10. Good health.

Reporting Relationship:

Reports to Director of Maintenance or designee.

Conditions of work:

Union Affiliation:

SEIU

FLSA Status:

non-exempt

Wage Range:

SEIU

Job

SEIU-109

Job History:

Created: 1/6/97; Revised: 10/26/07

Immediate Supervisor

Date

Director of Human Resources

Date

This job description is not an employment agreement or contract. District management reserves the right to change this job description at any time without notice