

NORTH KITSAP SCHOOL DISTRICT

JOB DESCRIPTION

Landscape Maintenance -

Purpose of the Job

Under general supervision, performs a variety of tasks in the care and upkeep of landscaped areas, walkways, and parking lots at assigned district sites.

Essential Job Functions

1. Maintains the general appearance of exterior landscaping.
2. Empties trash cans and picks up exterior trash.
3. Keeps leaves picked up and ensures that rain gutters and storm drain systems are clear and open.
4. Weeds landscaped planting beds; mows small lawn areas.
5. Shovels and/or sweeps snow from walkways and steps.
6. Removes graffiti from exterior surfaces.
7. Assists other grounds keeping staff when required for special projects.
8. Other related duties as assigned.

Qualifications:

Education & Experience:

1. One year of experience in the direct care of landscaped areas.

Knowledge Skills & Abilities:

1. Knowledge of tools, materials, methods, and terminology used in the landscaping field.
2. Knowledge of safe work practices regarding landscape equipment.
3. Knowledge of accepted practices in pruning of trees and shrubs.
4. Demonstrated ability to operate and service landscape equipment, such as small mowers, weed eaters, and edgers.
5. Demonstrated ability to operate a truck with trailer.
6. Ability to work constructively within a diverse environment which includes district maintenance staff, administrators, teachers, and students.
7. Ability to walk, reach, bend, stoop, squat, kneel, push equipment, and carry small equipment and debris.
8. Demonstrated ability to push, pull, lift and/or carry up to fifty (50) pounds.

Licenses, Certificates & Special Requirements:

1. Current Washington State driver's license and clean driving record.

Reporting Relationship:

Reports to the Director of Facilities Maintenance or designated Lead Groundskeeper.

Conditions of work:

Required to work outdoors in inclement weather; required to work at heights; required to work with loud equipment with moving parts; may be required to work overtime.

Union Affiliation:

SEIU

FLSA Status:

Non-exempt

Wage Range:

SEIU

Job

SEIU-M114

Job History:

Created: 8-4-98; Revised 8-13-03; 10/26/07

Immediate Supervisor

Date

Director of Human Resources

Date

This job description is not an employment agreement or contract. District management reserves the right to change this job description at any time without notice