

# NORTH KITSAP SCHOOL DISTRICT

## JOB DESCRIPTION

### Options Instructor

#### Purpose of the Job

Facilitates a multi-aged alternative classroom with emphasis on integrated, student-centered curriculum, hands-on learning experiences, problem solving, co-teaching and a “family environment”. Requires working extensively with parent participation in classroom and additional evening program meetings.

#### Essential Job Functions

1. Develop curriculum and student relationships that nurture self-direction in all students.
2. Be willing to teach 1st through 9th grade multi-age groupings.
3. Facilitate student participation in group decision making.
4. Participate in cooperative goal setting and program planning processes with parents, students, and staff.
5. Creatively organize instructional programs in all elementary subject areas to provide for individual needs and meet district learning objectives.
6. Establish and maintain an effective learning environment utilizing a variety of community, parent, and professional resources.
7. Develop effective teaching skills for parents to use in working with students in regularly scheduled parent-led mini-classes.
8. Use multiple means of assessment to inform instruction, including student portfolios, district reporting systems and required state assessments.
9. Effectively communicate student learning progress.
10. Participate in and supervise overnight field trips in fall and spring.

#### Qualifications:

##### **Education & Experience:**

1. Successful experience and/ or training in alternative elementary education preferred.
2. Successful co-teaching preferred.
3. Successful experience in planning and implementing program innovations preferred.
4. Experience in developing and integrating curriculum in a multi-age alternative classroom preferred.
5. Training in cooperative learning, learning styles, experiential learning in academic areas, and integration in daily living skills.
6. Secondary endorsements, particularly in math and science are desired.

##### **Knowledge Skills & Abilities:**

1. Demonstrates strong communication skills and the ability to work effectively with parents and staff.
2. Demonstrates a desire for professional and personal growth

##### **Licenses, Certificates & Special Requirements:**

1. Current Washington State Teaching Certificate required.

#### Reporting Relationship:

Reports directly to building principal.

#### Conditions of work:

##### Union Affiliation:

NKEA

##### FLSA Status:

Non-exempt

##### Salary Range:

NKEA

##### Job #

NKEA41

##### Job History:

Created 4-19-95; Revised 2-10-98; 5-20-03, 6-1-04

---

Immediate Supervisor

Date

---

Director of Human Resources Date

*This job description is not an employment agreement or contract. District management reserves the right to change this job description at any time without notice*