

# NORTH KITSAP SCHOOL DISTRICT

## JOB DESCRIPTION

### Junior High Options Instructor

#### Purpose of the Job

Facilitates a multi-aged alternative classroom with emphasis on integrated, student-centered curriculum, hands-on learning experiences, problem solving, co-teaching and a “family environment.” Requires working extensively with parent participation in classroom and additional evening program meetings.

#### Essential Job Functions

1. Co-teach in a multi-aged alternative classroom setting which emphasizes each student’s personal responsibility for learning.
2. Creatively organize instructional programs in all elementary subject areas to provide for individual needs and meet district student learning objectives.
3. Participate in cooperative goal setting and program planning processes with parents, students, and staff.
4. Establish and maintain an effective learning environment utilizing a variety of resources (i.e., parents and community).
5. Instruct parents in effective teaching skills to use in working with students.
6. Work with students to identify and develop strategies that meet their needs/goal.
7. Facilitate student participation in group decision making.
8. Effectively communicate student learning progress.
9. Participate in and supervise overnight field trips in fall and spring.
10. Create and supervise regularly scheduled parent-led and teacher-led mini-classes.
11. Other related duties as assigned.

#### Qualifications:

##### **Education & Experience:**

1. Experience and/or training in optional or alternative elementary education essential.
2. Successful alternative elementary teaching experience required.
3. Successful experience in co-teaching.
4. Successful experience in planning and implementing program innovations.
5. Experience in developing and integrating curriculum in a multi-aged alternative classroom.

##### **Knowledge Skills & Abilities:**

6. Strong communication skills and the ability to work effectively with parents and staff.
7. Demonstrates a desire for professional and personal growth.

##### **Licenses, Certificates & Special Requirements:**

8. Current Washington State Teaching Certificate required.
9. Training in cooperative learning, learning styles, experiential learning in academic areas, and the integration of daily living skills.

#### Reporting Relationship:

Reports directly to building principal.

#### Conditions of work:

##### Union Affiliation:

NKEA

##### FLSA Status:

exempt

##### Salary Range:

NKEA salary schedule

##### Job #

##### Job History:

Created: 2/10/98

\_\_\_\_\_  
Immediate Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director of Human Resources

\_\_\_\_\_  
Date

*This job description is not an employment agreement or contract. District management reserves the right to change this job description at any time without notice*

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