

**NORTH KITSAP SCHOOL DISTRICT
JOB DESCRIPTION**

SPEECH LANGUAGE PATHOLOGY ASSISTANT

PRIMARY PURPOSE:

To assist the Speech Language Pathologist in the delivery of intervention programs to students with communication disabilities

ESSENTIAL JOB DUTIES:

1. Implement therapeutic programs and treatment within the instruction and guidelines established by the supervising SLP. Assist individual students and small groups of students through instructional activities designed to remediate the identified communication disability(ies). Examples of this include:
 - a. Provide drill and practice activities
 - b. Monitoring of student progress
 - c. Guide and assist in-classroom models of intervention
2. Participate in team planning to meet the communication/education needs of students
3. Prepare, maintain, assemble and return instructional materials and operate instructional media for identified students
4. Work collaboratively with the certificated staff to identify, prepare and operate instructional media for identified students.
5. Collect and organize data and information for identified students.
6. Collaborate` in designing schedules, charts, and rosters for students being served.
7. Records grades, progress notes, and information for students being served.
8. Maintain files consistent with the standards set by Speech Language Pathologist.
9. Prepare, distribute, and collect forms needed by certificated staff for identified students.
10. Attend Individual Education Plan (I.E.P.) meetings and other pertinent meetings for identified students as determined by supervising SLP.
11. Participate in professional growth opportunities as agreed upon among the Speech Language Pathologist Assistant, the Speech Language Pathologist and the Director of Special Programs.
12. Perform other duties as assigned.

WORKING RELATIONSHIPS:

Work directly under the supervision of the Special Education Director. Receive daily instruction from the Speech Language Pathologist.

WORKING CONDITIONS

Work in the school setting.

QUALIFICATIONS:

Education and Experience

1. B.A. Degree in Speech Pathology, or Associate's Degree with SLPA certification.

Licensing and Certification

EVALUATION:

Work performance will be evaluated in accordance with board policy and the collective bargaining agreement.

Union Affiliation/Classification

PSE of NK

FLSA Status

Non-exempt

Wage Range

PSE

Job History

Created: 9/08

This job description is not an employment agreement or contract. District administration has the exclusive right to alter this job description at any time giving consideration to bargaining comment. The statements contained herein reflect general details as necessary to describe the primary functions of this job, the level of knowledge and skill typically required and the scope of responsibility, but should not be considered an all inclusive listing of work requirements.