


TO: Patty Page, Superintendent
FROM: Chris Willits, Asst. Supt. 
DATE: June 18, 2015
SUBJECT: Request for Authorization

WAC 181-79A-231 allows for the issuance of conditional teaching certificates to assist local school districts in meeting educational goals by giving them flexibility in hiring decisions based on shortages or the opportunity to secure the services of unusually talented individuals. Conditional certificates are issued upon application by the local school district. The application process cannot be started without approval from the Board. The consent agenda for the June 25, 2015 meeting includes a request to the Board to approve the submission of an application for a conditional certificate.

The attached document, which will be part of the application, if approved, includes the name of the person we would like to submit the application for, the specific assignment, why it is considered a hard to fill position with no other qualified applicants, and the person's qualifications for the position. The person meets all other qualifications for the conditional certificate identified in the WAC.

If the Board approves the submission of the application for conditional certification and if it is subsequently approved by the state, the person will then be able to apply for the position and be screened as an applicant.

Please contact me if you have any questions regarding this memo or the consent agenda item.

Requested Action: Approval via consent agenda for "Authorization for submission of an application for a conditional teaching certificate."

Attached: Annika Mungy Conditional Certificate Request