

North Kitsap School District #400
Regular Meeting of the Board of Directors
September 28, 2017
District Office
18360 Caldart Avenue NE
Poulsbo, WA 98370

MINUTES

Board Members Present:

Beth Worthington, President

Cindy Webster-Martinson, Vice President, and Legislative Representative

Glen Robbins, Director

Jim Almond, Director

Bill Webb, Director

Dr. Laurynn Evans, Superintendent

Kori Henry, Recording Secretary

1. Call to Order at 5:00 p.m.

2. Study Session- Levy Update

Jason Rhoads, Executive Director of Finance and Operations provided an update on the Capital and Enrichment levies, and provided the Board with the Facility Committee recommendations for the levies.

3. Pledge of Allegiance Mikka Yamane

4. Agenda Changes

Remove agenda item 6.1.9 from the consent agenda and added it to action item 6.4 for Board discussion.

Jim Almond made a motion to remove agenda item 6.1.9 and move it to action item 6.4 for Board discussion. Cindy Webster-Martinson seconded the motion. The motion was discussed, voted on, and the Board unanimously approved the motion.

5. Communications

5.1 Public Comments

Rick Eckert made public comments regarding graduation rates and capacity. Rick also made comments regarding the need for more para's in the classroom, and additional safety and security if the levy were to pass.

Dick Lockwood made public comments regarding the ending fund balance, and his concerns about increasing the fund balance percentage.

Loretta Byrnes made public comments regarding not approving policy 6700 due to concerns about the State Health Standards.

5.2 Superintendent's Comments

- Thank you to our Facilities Committee for their hard work and dedication.
- Laurynn has visited 98 classrooms so far and has enjoyed witnessing the great work being accomplished in the classrooms.
- Enrollment processes have been developed and will be used in the years to come, which will make it easier to project staffing for the start of school.
- Homecoming season is here, and everyone is encouraged to attend the parades and rallies to support the schools.
- This week Laurynn met with both Tribal Councils, and the NKEA Union.
- Laurynn has been meeting with Jason regarding levies, and bonds.

5.3 Student Representatives

Abbey Singer, North Kitsap High School informed the Board that homecoming is this week and the theme is Space, and a homecoming parade was held on Wed. The dance is this Saturday.

Xander Robertson, and Mikka Yamane, Kingston High School informed the Board that several students attended Leadership Training. Mikka provided an update on fall sports, and activities. The counselors are allowing students to spend time during English to fill out the FAFSA applications. Next week is homecoming, and the homecoming parade is next Wednesday.

5.4 Legislative Report

Cindy Webster-Martinson had the opportunity to attend the WSSDA Legislative Assembly on September 22nd and 23rd. Superintendent Reykdahl spoke at the conference and it was really informative.

5.5 Board Comments

Glen Robbins missed the September 14, 2017 meeting, but wanted to thank the Superintendent and staff for a great start to the school year. Glen attended the certificated staff back to school day and it was very positive. Glen thanked Superintendent Evans for her keynote speech, she did a great job, and is an excellent communicator. Glen will return volunteering at Wolfle Elementary next week, and is looking forward to attending the WSSDA Regional meeting on October 14th. Thank you to everyone who attended the Dine Out for North Kitsap Schools Foundation. Glen appreciates the addition of the school board mission to the Boardroom.

Cindy Webster-Martinson attended a meeting regarding Tribal consultation and thanked Tim for attending. Cindy Thanked Laurynn for meeting this week, and Cindy echoes Glen comments regarding Laurynn's great communication skills.

Bill Webb thanked the facilities committee, as well as the Superintendent and Jason Rhoads.

Beth Worthington attended the Washington State Public Relations Conference. Beth attended the Kingston Community open house, and was thankful that North Kitsap School District was present. Beth attended the League of Women Voters meeting on finding common ground, it was very interesting. Beth met with Laurynn and Cindy this week to gather more information on the levy. Beth is planning on attending the Levy Forum on October 3rd, and will be attending the Kingston Community Advisory Committee with the Community Engagement Committee next week. Beth will also be attending the Rotary breakfast next week and the Regional meeting on October 14th with Glen.

Jim Almond thanked Laurynn for the meeting with Glen to gather more information on the Levy. Jim went to dinner for the Dine Out for North Kitsap Schools Foundation.

6. Action

6.1 Consent Agenda

Jim Almond made a motion to accept the consent agenda items 6.1.1 through 6.1.8, and 6.1.10 through 6.1.12 agenda item 6.1.9 was removed from the consent agenda and added to agenda item 6.4 for Board discussion, Bill Webb seconded the motion. The motion was approved unanimously by the Board.

- 6.1.1 The regular meeting minutes of September 14, 2017 were approved by the Board as written.
- 6.1.2 General Fund Vouchers 115727 through 113643, and 171800001 through 171800039, and Payroll through September 15, 2017 in the amount of \$922,563.47, and ASB Fund vouchers 43706 through 43721 and 171800025 through 171800026 in the amount of \$24,889.79 were approved by the Board.
- 6.1.3 Personnel Recommendations were approved by the Board as recommended.
- 6.1.4 Resolution 09-01-17 Out of Endorsement Assignment Waiver was approved by the Board as written.
- 6.1.5 Agreement with Kitsap County Sheriff's Office for Law Enforcement Security was approved by the Board as recommended.
- 6.1.6 Superintendent Goals for 2017-2018 were approved by the Board as written.
- 6.1.7 Purchase Order for Porter, Foster, Rorick LLP in the amount of \$150,000 for 2017-20418 legal services was approved by the Board as recommended.
- 6.1.8 Addendum to Contract with CareerStaff Unlimited for Speech Language Pathologist Assistant Services was approved by the Board as recommended.

6.1.9 Out of State fieldtrip for Kingston Middle School Band to California was removed from the agenda and added to agenda item 6.4 for Board discussion.

6.1.10 Inter-Agency Agreement with Kitsap Community Resources Early Head Start Program for Early Childhood Special Education Services was approved by the Board as recommended.

6.1.11 Memorandum of Understanding with Kitsap County Juvenile Justice Department to establish a coordinated and collaborative intervention approach to truancy was approved by the Board as recommended.

6.1.12 Poulsbo Middle School HVAC Refurbishment Quotes from Honeywell International was approved by the Board as recommended.

6.2 Community Partnership Committee Renewal for 2017-2018

The Board discussed whether to renew the Community Partnership Committee for 2017-2018.

Beth Worthington made a motion to approve the Community Partnership Committee Renewal to September 30, 2019. Glen Robbins seconded the motion, and the motion was discussed, voted on, and the Board unanimously approved the motion.

6.3 Addendum to the Personnel Recommendations

Human Resources has provided the Board with an addendum to the Personnel Recommendation for their review and approval.

Cindy Webster-Martinson made a motion to approve the Personnel Recommendation Addendum. Bill Webb seconded the motion, the motion was discussed, vote on, and the Board unanimously approved the motion.

6.4 Out of State fieldtrip for Kingston Middle School Band to California

The out of state fieldtrip for Kingston Middle School Band to travel to California was moved from the consent agenda to action item 6.4 for Board discussion.

Jim Almond made a motion to approve the Out of State fieldtrip for Kingston Middle School Band to travel to California, Bill Webb seconded the motion, the motion was discussed, vote on, and the Board unanimously approved the motion.

7. Management

7.1 Reports

7.1.1 Annual Food Service Progress Report

New USDA Standards under the Healthy Hunger Kids Act requires each school district that participates in the National School Lunch Program or other Federal Child Nutrition programs to establish a local school wellness policy for all schools under its jurisdiction and provide an annual progress report. Dan Blazer, Director of Food and Nutrition Services provided the Board with the annual report, and answered Board Questions.

7.1.2 Review Policy 6022 Minimum Fund Balance (1st read)

Jason Rhoads, Executive Director of Finance and Operations is providing amended Policy 6022 Minimum Fund Balance to Board for 1st read.

7.1.3 Climate Survey Summary Report

The US Department of Education School Climate Survey (EDSCL) was administered to parents, staff, and students in spring of 2017. Tim Garrison, Director of Curriculum, Instruction, & Elementary Education provided the Board with the Climate Survey Summary Report, and answered Board questions.

7.1.4 Review Policy 6700 Nutrition and Physical Fitness (1st read)

Tim Garrison, Director of Curriculum, Instruction & Elementary Education is providing Policy 6700 Nutrition and Physical Fitness for Board review. The Board would like to change the language of the policy for health and sexual education that it begins at grade 5.

8. Agenda Planning for October 12, 2017

Move agenda item 6.1.5, and 6.1.6 for action items 6.2 and 6.2 for Board discussion.

9. Executive Session will not be needed.

10. Adjournment at 7:15 p.m.

The regular meeting adjourned at 7:15 p.m.



Secretary to the Board of Directors



Board President