

North Kitsap School District #400
Regular Meeting of the Board of Directors
October 12, 2017
District Office
18360 Caldart Avenue NE
Poulsbo, WA 98370

MINUTES

Board Members Present:

Beth Worthington, President

Cindy Webster-Martinson, Vice President, and Legislative Representative

Glen Robbins, Director

Jim Almond, Director

Bill Webb, Director

Dr. Laurynn Evans, Superintendent

Kori Henry, Recording Secretary

- 1. Call to Order at 6:00 p.m.**
- 2. Executive Session-** No executive session needed.
- 3. Pledge of Allegiance led by Ted Jez**
- 4. Agenda Changes**
No changes.
- 5. Communications**
 - 5.1 Recognitions- Principal Month Proclamation**
October is “National School Principals Month” and the North Kitsap School District Board of Directors recognizes that the Principals within the District are committed to serving students from prekindergarten through high school, and that Principals set the academic tone for their schools and work collaboratively with teachers to develop and maintain high curriculum standards, set performance goals and objectives to achieve educational excellence.
 - 5.2 Public Comments**

Norah Zampardo made public comments regarding participating in ASB, and leadership class at Poulsbo Middle School.

Bruce Christen made public comments regarding schools not being able to do it alone, and information on how to be a great Board member.

Rick Eckert made public comments regarding parents not being able to speak to paras directly in the schools, and the need to speak with the para with the teacher if needed.

Loretta Byrnes made public comments regarding agenda item 7.1.1 the budget timeline and titles on the timeline, and the request for open contract negotiations.

5.3 Superintendent's Comments

- Laurynn visited 10 more classrooms, and the visits have been fabulous. On one of the visits to the classrooms, the Fire Department came and taught the Kindergartners to stop, drop, and roll and to see a fire fighter in full gear.
- Last week we hosted a Community Forum on the levies that will be brought to the Board for a vote next meeting, a very big thanks also needs to go to the team for their hard work.
- This past two weeks Laurynn attended the Kingston Citizen Advisory Committee meeting, and she spoke at Rotary, as well as Poulsbo Elementary PTSA.
- Laurynn attended the WASA Conference, Election Candidate Forum, and the West Sound STEM Legislative Breakfast with Beth Worthington.

5.4 Student Representatives

Abbey Singer, North Kitsap High School informed the Board that Homecoming week was one of the best they have had in years. They are hosting a blood drive, and their choir concert will be held this next week as well as a talent show. Abbey provided an update on Sports.

Xander Robertson, and Mikka Yamane, Kingston High School informed the Board that Homecoming week was successful. WIAA Athlete of the Week was announced and they provided an update on Sports, and Activities. Mikka reported that a lot of the kids in their school took the SAT test, and the Band went to Leavenworth.

5.5 Legislative Report

Michael Vendiola, Program Supervisor from OSPI was elected to the Native American Education Board of Directors, and Cindy is looking forward to seeing WSSDA priorities next week.

5.6 Board Comments

Bill Webb made comments regarding several of his daughter's friends qualifying in 9 events for swimming, his daughter made regionals. Bill is proud of our sports teams and proud of our kids.

Cindy Webster-Martinson last week she attended the Inter-Tribal Education Program meeting and they covered the Native American Youth Academy, and Native American Programs. This month is Native American Heritage Month. The Tribe does not have enough money for the museum and the community center, so Glen Robbins has recommended they reach out to the NK Schools Foundation for grant funds. Cindy really appreciate all of the hard work that goes in to being a principal.

Jim Almond thanked Norah for attending the meeting and providing her public comments tonight. Jim will be cheering for both Kingston and North at the football game on Friday. Jim thanked the principals, and appreciates all that you do.

Glen Robbins thanked Norah for her public comments tonight around leadership, and for the information from our student representatives. Glen also attend the Inter-Tribal

Education Program meeting, and wants to remind everyone to make sure impact aid forms are turned in. Thank you to Sonia for setting these meeting up. Glen attended the Community Engagement Board Committee meeting. Thank you to Laurynn for her talk with Rotary, and it was an honor to induct Laurynn as a Rotary member. He also attended the Olympic College Foundation luncheon and it was really fun. Glen is a member of the North Kitsap Schools Foundation, and grants will be presented on November 14th to grant recipients. Glen will be attending the WSSDA Regional meeting in Port Angeles with Beth. Glen thanked the principals for their hard work.

Beth Worthington attended the West Sound STEM Legislative breakfast meeting with Laurynn. Graduate Kitsap was at the meeting, and it was a great meeting. Beth attended the Levy Forum, and she attended the Election Candidate Forum. It was good to hear that schools really can't do it alone, and how important it is to have support. Beth also attended the Rotary breakfast and watched Laurynn get inducted. Leadership Kitsap will be holding a meeting that Beth will be attending, and she will also be attending the WSSDA Regional meeting in Port Angeles, and mentioned several concerts coming up next week at our schools.

6. Action

6.1 Consent Agenda

Cindy Webster-Martinson made a motion to accept the consent agenda items 6.1.1 through 6.1.6, Jim Almond seconded the motion. The motion was approved unanimously by the Board.

6.1.1 The regular meeting minutes of September 28, 2017 were approved by the Board as written.

6.1.2 General Fund Vouchers 115808 through 115840, and 171800040 through 171800048, and Payroll through September 29, 2017 in the amount of \$5,300,235.05, ASB Fund vouchers 43722 through 43726 in the amount of \$1,923.39, and Transportation Vehicle Voucher 9006 through 9007 in the amount of \$461,233.94 were approved by the Board.

6.1.3 Personnel Recommendations were approved by the Board as recommended.

6.1.4 Inter-local Agreement with University of Washington for UW in the High School, which trains Teachers to teach a UW course, and awards UW credits to District students who successfully complete the course, was approved by the Board as recommended.

6.1.5 Memorandum of Understanding with Olympic Education Service District 114 Early Learning Department was approved by the Board as recommended.

6.1.6 Resolution 10-01-17 Olympic Education Service District 114 Joint Senior Leadership Safety Resolution was approved by the Board as recommended.

6.2 Policy 6022 Minimum Fund Balance (2nd read)

Jason Rhoads, Executive Director of Finance and Operations provided the Board with Policy 6022 Minimum Fund Balance for 2nd read.

Bill Webb made a motion to approve Policy 6022 Minimum Fund Balance, Cindy Webster-Martinson seconded the motion. The motion was discussed, voted on, and the Board unanimously approved the motion.

Jim Almond amended the motion to send the policy to committee for further discussion, no second was given for the amendment. The amendment did not move forward.

7. Management

7.1 Reports

7.1.1 2017-2018 Budget Timeline Review

Jason Rhoads, Executive Director of Finance and Operations provided the Board with the 2017-2018 budget timeline for their review, and answered Board questions.

7.1.2 Policy 3122 Excused and Unexcused Absences

Jeff Sweeney, Executive Director of Teaching and Learning provided the Board with Policy 3122 Excused and Unexcused Absences for 1st read. Policy 3122 Excused and Unexcused Absences will be added to the October 26, 2017 consent agenda for 2nd read.

7.1.3 Proposed Capital Levy

Jason Rhoads, Executive Director of Finance and Operations provided the Board with the proposed Capital Levy that if approved by the Board would be up for election in February of 2018, and answered Board questions.

7.1.4 Proposed Enrichment Levy

Jason Rhoads, Executive Director of Finance and Operations provided the Board with the proposed Enrichment Levy that if approved by the Board would be up for election in February of 2018, and answered Board questions.

7.1.5 Review Policy 6700 Nutrition and Physical Fitness (1st read)

Tim Garrison, Director of Curriculum, Instruction & Elementary Education is providing Policy 6700 Nutrition and Physical Fitness for Board review. The Board directed the Superintendent to make changes to policy 6700 including: under Physical Activity keep the word "will" not be withheld except when student safety is at risk, and add policy cross references 2020, 2020P, 2125, 2125P, and 2133.

8. Agenda Planning for October 26, 2017

Add Policy 6700 to action item 6.4 for Board discussion and possible action.

9. Executive Session will be held for approximately 15 minutes to review the performance of a public employee per RCW 42.30.110 (g).

The public meeting closed at 7:45 p.m. and the executive session opened at 7:50 p.m.

The executive session closed at 8:05 p.m. and the open meeting closed at 8:05 p.m.

10. Adjournment at 8:05 p.m.

The regular meeting adjourned at 8:05 p.m.

Secretary to the Board of Directors

Board President

QUESTIONS TO THE BOARD

OCTOBER 12, 2017

1. It sounded like the Financial Director mentioned a Financial Advisory Committee, but there is no such committee?

Answer: A request for participants was sent out publically spring of 2017, another notice to the public will be sent out Friday, October 13, 2017 via ENews. Jason Rhoads our Financial Director has been contacting people who have responded to the request for committee members. The Financial Advisory Committee will hold their first meeting Thursday, October 19, 2017.

2. Why is there no Financial Advisory Committee especially with two levies on the calendar?

Answer: The Financial Advisory Committee will hold their first meeting Thursday October 19, 2017.

3. Question regarding budget timeline: 2018 is a short session and not a budget session? There should be no new Governor Budget so what is this for?

Answer: The graphic shown does more appropriately represent the first year of the biennium instead of the second. However, the other parts of the budgeting cycle are applicable to this part of the bi-enium.

When will you have the OSPI guidelines?

Answer: Please refer to sec 107 paragraph (4) of HB2242. OSPI was given until December 1, 2017 to respond to changes created by HB 2242.

Any contract negotiations?

Answer: The next bargaining agreement to open is Transportation to become effective starting in the 18-19 school year.

Will there be a timeline like this with respect to the levy?

Answer: There will be more levy public forums before the election on February 13, 2018

4. Is there a district policy prohibiting parents from communicating directly with para-educators? If so why? Is there a mechanism to meet collectively with teachers and para-educators? Would you review this "position" with consideration for change?

Answer: There is no specific policy that prohibits para-educators from speaking to parents or guardians. Para-educators are recognized as important members of the learning and teaching team alongside teachers and other professionals in schools. Para-educator and

parent or guardian relationships may be beneficial in the students' education. However, certificated staff members have the legal responsibility to design, monitor and ensure the instruction is delivered to meet the requirements written in the IEP. Certificated staff members often times request feedback from the para educators in order to design, monitor and implement the instruction. Communication around a students' progress informing parents or guardians is the responsibility of the certificated teacher. Every situation is unique and a student's individual program would dictate how often and from whom the communication comes from.