

North Kitsap School District #400
Regular Meeting of the Board of Directors
January 25, 2018
District Office
18360 Caldart Avenue NE
Poulsbo, WA 98370

MINUTES

Board Members Present:

Beth Worthington, President, and Legislative Representative

Glen Robbins, Vice President

Rick Eckert, Director

Jim Almond, Director

Dr. Lauryann Evans, Superintendent

Kori Henry, Recording Secretary

1. Call to Order at 4:30 p.m.

2. Executive Session

The board convened into executive session per RCW 42.30.110(g) to discuss applicant qualifications.

3. Study Session: Policy Review & Update 5:00 p.m.

Superintendent Evans and the Student Support Center Team provided the Board with policies that need to be updated or changed, and answered board questions.

4. Pledge of Allegiance led by Bridgit Reichel

5. Agenda Changes

Personnel Recommendation Addendum was added to the agenda item 8.2. Action item 6 was moved after agenda item 7 communications.

Glen Robbins made a motion to add the personnel recommendation addendum to agenda item 8.2, Beth Worthington seconded the motion. Rick Eckert made a motion to move action item 6.1 and 6.2 to after communications, Glen Robbins seconded the motion. The motions were discussed, voted on, and the board unanimously approved both motions.

6. Communications

6.1 Board Recognition Month

Jay Inslee, Governor of the state of Washington proclaims that January is School Board Recognition Month. The school district recognized the school board members as outstanding volunteers and champions of public education.

6.2 Public Comments

None

6.3 Superintendent's Comments

- Dr. Evans thanked our Board Directors for their service to our community.
- Richard Gordon students will be attending the museum of flight memorial for Richard Gordon on Sunday.
- 2017 College Bound scholarship was awarded to Kingston Middle School.
- Dr. Evans received notice from Pacific Lutheran University that two of our students received the prestigious President's Award Scholarship.
- The District has received donations from both of our local tribes, PTSA and booster clubs.
- Dr. Evans has been meeting with local service clubs, and community groups to provide levy information. The District will also be holding two public forums on the levy.
- Dr. Evans has continued visiting classes, as well as meeting with the Middle School and High School ASB students.
- Dr. Evans has met with both the Suquamish and S'Klallam Tribes this past month.
- The hiring process has been under way this week for the Vinland Elementary Principal.

6.4 Student Representatives

Xander Robertson, Student Representative from Kingston High School thanked the board members for their service, and provided the board with bags from the Kingston High School students. Xander also provided the board with an update on Dr. Evans visit with the ASB students, and an update on winter sports and activities. ASB is continuing to add plants and greenery to the high school.

6.5 Legislative Report

There are 400 legislative bills on the watch list. WSSDA provides a weekly report online that can be viewed by anyone. A webinar is also provided on Fridays from 12-1pm. This is a short session February 2nd is the policy cutoff, and February 6th is the fiscal cutoff. The last day of session is March 8th unless it is extended. Two bills have been drafted around HB2242, and a second bill around school bonds has been drafted and are in committee for review.

6.6 Board Comments

Rick attended the Port of Poulsbo board meeting and invited them to contribute to what the district is doing. Rick also attended the Kingston High School girls' basketball game. Rick ordered the Jamie Vollmer list of burdens to school districts poster to share with others.

Glen Robbins thanked the board members and student representatives for their service to the district. Glen, Laurynn, and Sonia attended the Suquamish tribal meeting, and Glen also volunteered at Wolfle Elementary School. Glen met with Beth and Laurynn for the agenda planning meeting, and will attend the presentation at Rotary tomorrow morning.

Jim Almond thanked the board members for their service.

Beth Worthington recognized Diane Stewart for her classrooms art work that are on display in the community. Outdoor Education Camp is coming up and Beth thanked Suquamish Elementary staff for preparing for the fieldtrip, and Cynthia Cauter for her upcoming choir concerts. Beth met with the Kitsap Sun editorial board. Beth also met with Laurynn and Glen for agenda planning, and attended the League of Women voters meeting. Tomorrow Beth will be going to a meeting with Jeff Sweeney at the ESD, and going to the Legislative Committee meeting in Olympia. Beth thanked Cindy Webster-Martinson and Stacy Mills for applying to fill board position #5.

7. Action

7.1 Installation of Board Director District #5

The Board of Directors will hold a roll call vote to appoint the new Director for District #5. The vote of the board was

Glen Robbins made a motion to appoint Cindy Webster-Martinson as District number 5 Board Director. The roll call vote of the board was Rick Eckert aye, Beth Worthington aye, Glen Robbins aye, and Jim Almond abstained from the vote. Cindy Webster-Martinson was selected as Board Director for District #5.

7.2 Oath of Office

The oath of office will be administered to Cindy Webster-Martinson at the February 8, 2018 school board meeting.

8. Action

8.1 Consent Agenda

Glen Robbins made a motion to accept the consent agenda items 8.1.1 through 8.1.7, Rick Eckert seconded the motion. The motion was approved unanimously by the Board.

8.1.1 The regular meeting minutes of January 11, 2018 were approved by the Board as written.

8.1.2 General Fund Vouchers 116026, 116143 through 116203, 171800312 through 171800332, and Payroll through January 12, 2018 in the amount of \$639,131.18, and ASB Fund vouchers 43809 through 43821, in the amount of \$46,093.70 were approved by the board.

8.1.3 Personnel Recommendations were approved by the board as recommended.

8.1.4 Donations to the district were received from Kingston High School Boosters in the amount of \$2,500 for the baseball dugout roof, Suquamish Tribe in the amount of \$4,000 for 5th grade camp outdoor education, Poulsbo Elementary PTSA in the amount of \$3,100 for student COW lab computers, and Port Gamble S'Klallam Tribe in the amount of \$2,500 for Kingston High School girls' basketball uniforms and electronic stats program.

8.1.5 Purchase order for Olympic College Running Start for the 2017-2018 school year was approved by the Board as recommended.

8.1.6 Memorandum of Understanding with Olympic Service Education District #114 for an outside evaluator for the DoDEA grant was approved by the Board as recommended.

8.1.7 Resolution 01-01-18 establishing salaries and wages of substitute and on-call employees was approved by the board as written.

8.2 Personnel Recommendation Addendum

The personnel recommendation addendum was added by the Human Resource Department for board consideration.

Beth Worthington made a motion to approve the personnel recommendation addendum, Rick Eckert seconded the motion. The motion was discussed, voted on, and the Board unanimously approved the motion.

9. Management

9.1 Reports

9.1.1 Budget Status Report, November

Andrea Nokell, Finance Services Coordinator provided the Board with the budget status report for December, and answered Board questions.

8. Agenda Planning for February 8, 2018.

Add oath of office to agenda item #2.

9. Executive Session

There will be an executive to review the performance of a public employee per RCW 42.30.110 (g), and discuss possible litigation RCW 42.30.110 (i). The executive session is expected to last approximately 30 minutes.

The public session closed at 6:46 p.m., and the executive session opened at 6:55 p.m.
The executive session closed at 7:25 p.m., and the public session opened at 7:25 p.m.

The executive session was extended for approximately another 10 minutes.

The public session closed at 7:25 p.m., and the executive session opened at 7:25 p.m.
The executive session closed at 7:35 p.m., and the public session opened at 7:35 p.m.

10. Adjournment at 7:35 p.m.

The regular meeting adjourned at 7:35 p.m.


Secretary to the Board of Directors


Board President