


TO: Dr. Laurynn Evans, Superintendent  
FROM: Chris Willits, Assistant Superintendent   
DATE: April 3, 2018  
SUBJECT: PERSONNEL RECOMMENDATIONS April 12 Board Meeting  
(Routine replacements, resignations, leaves or positions required by law or collective bargaining contracts)

Resignation:

Lindsay O'Neill-Dewing, 0.4 FTE CTE Spanish Instructor, North Kitsap High School (effective end of 2017/18 school year).  
Carliann Rowland, 4.0 hrs/day x 180 days/year Secretary, North Kitsap High School (effective end of 2017/18 school year).  
Jennifer Soldow, 3.75 hrs/day x 176 days/year Instructional Paraeducator, Vinland Elementary School (effective end of 2017/18 school year).

Retirement:

Alicia Barnes, 6.0 hrs/day x 178 days/year Special Education Paraeducator, Poulsbo Middle School (effective August 31, 2018).  
Carolyn Carlson, 1.0 FTE Special Education Instructor, Pearson Elementary School (effective July 1, 2018).  
Catherine McIsaac, 1.0 FTE 1<sup>st</sup> Grade Instructor, Gordon Elementary School (effective July 1, 2018).  
Barbara Portanova, 6.0 hrs/day x 180 days/year Special Education Paraeducator, Kingston High School (effective December 6, 2017).  
AnneBeth Whited, 1.0 FTE 2<sup>nd</sup> Grade Instructor, Gordon Elementary School (effective July 1, 2018).

Retirement Update:

Joseph Snyder, Bus Driver, Transportation (effective August 4 June 30, 2018).

Employment:

**North Kitsap High School**

Michael Bliss, 1.0 FTE Assistant Principal (replacing resignation of John Waller) (effective July 1, 2018).  
Scott Knutsen, Assistant Coach Baseball (replacing resignation of Russell Shiplet) (effective March 20, 2018).

**Gordon Elementary School**

Christine Frantzen, 1.0 FTE Principal (replacing retirement of Karen Tollefson) (effective July 1, 2018).

**Vinland Elementary School**

Patrick Murphy, 1.0 FTE 2<sup>nd</sup> Grade Instructor, Leave Replacement for remainder of 2017/18 school year ONLY (replacing leave of absence) (effective March 26, 2018).

**Wolfle Elementary School**

Chanel Fake, 6.5 hrs/day x 176 days/year Special Education Paraeducator (replacing transfer of Sheila O'Neill) (effective March 19, 2018).

Employment with the District will be conditional upon the district's receipt of a criminal conviction history record that is clear of any convictions, adjudications, protective orders, final decisions, or criminal charges in accordance with Washington State law and conditional upon receipt of a Sexual Misconduct Disclosure Form from prior Washington State employer(s), where employment was in a school setting, indicating that no sexual misconduct materials were found in the records of such employer(s) pursuant to RCW 28A.400 and WAC 180-87-080.