

North Kitsap School District #400
Regular Meeting of the Board of Directors
June 28, 2018
District Office
18360 Caldart Avenue NE
Poulsbo, WA 98370

MINUTES

Board Members Present:

Beth Worthington, President, and Legislative Representative

Glen Robbins, Vice President

Rick Eckert, Director

Jim Almond, Director

Cindy Webster-Martinson, Director- excused

Dr. Laurynn Evans, Superintendent

Kori Henry, Recording Secretary

- 1. Call to Order at 5:00 p.m.**
- 2. Study Session: Policy Review 5:00-6:00 p.m.**
Student Support Center Administrators provided the board with policies for board review, and answered board questions.
- 3. Pledge of Allegiance led by Glen Robbins**
- 4. Agenda Changes**
There were no changes to the agenda.
- 5. Communications**
 - 5.1 Public Comments**
Alissa Drowns made public comments regarding kindergarten registration and early entrance.
 - 5.2 Superintendent Comments**
 - Laurynn thanked Cindy Webster-Martinson, Beth Worthington and Rick Eckert for attending graduations, and Jenn Markaryan for photographing the events.
 - There has been a lot of hard work happening the last few weeks to prepare for next year including check in of students for next year.
 - District Service Council has been holding workshops this week in preparation for next year's work.
 - Building and District Office business hours will be posted.
 - 5.3 Student Representatives**
There were no student representative reports for the meeting.

5.4 Legislative Representative

Beth Worthington has registered to attend the Legislative Assembly in September.

5.5 Board Comments

Rick Eckert enjoyed attending the graduations. Rick Eckert appreciated the student representatives attending the meetings, and he looks forward to them attending the meetings again next year.

Beth Worthington thanked the staff for their preparation for the policy study session. Beth Worthington was happy to see the college in the classroom on the consent agenda. Beth attended the North Kitsap High School, Kingston High School, and the Olympic College graduations. Beth attended the agenda planning meeting last week with Cindy Webster-Martinson and Laurynn, and will meet again next week for agenda planning with Rick Eckert. Beth also met with Laurynn, Jim Almond, and Jason Rhoads on the budget. Board members need to complete the Board evaluation.

Glen Robbins thanked Jenn Markaryan for providing photographs and a slide show of the end of the year events, and graduations. Glen had a phone conference meeting with Laurynn.

Jim Almond met with Beth Worthington, Laurynn, and Jason Rhoads on the budget, and thanked the District for the years of his wife's employment.

6. Action

6.1 Consent Agenda

Rick Eckert made a motion to accept the consent agenda items 6.1.1 through 6.1.10, Glen Robbins seconded the motion. The motion was approved unanimously by the Board.

6.1.1 The regular meeting minutes of June 14, 2018 were approved by the Board as written.

6.1.2 General Fund Vouchers 201700166 through 201700173, 116639 through 116699, 171800729 through 171800769, and Payroll through June 15, 2018 in the amount of \$1,166,264.38, Capital Projects Fund Warrant 2136 in the amount of \$5,537.24, ASB Fund vouchers 201700167 through 201700171, 171800724 through 171800728, and 43939 through 43954 in the amount of \$76,213.32 were approved by the board.

6.1.3 Personnel Recommendations were approved by the Board as recommended.

6.1.4 Donations to District for the 3rd Quarter from March 1, 2018 through May 31, 2018 include gift donations totaling \$734.93 and cash donations totaling \$47,270.20. The total donations for 3rd Quarter were \$48,005.13 and a year to date total donations of \$189,822.17. The board approved the donations for the 3rd Quarter as recommended.

- 6.1.5 The board meeting schedule for the 2018-2019 school year was approved by the board as recommended.
- 6.1.6 The Enterprise Fleet Management Agreement was approved by the board as recommended.
- 6.1.7 Memorandum of Understanding for College in the Classroom/Cornerstone Courses was approved by the board as recommended.
- 6.1.8 Kingston High School Cross Country fieldtrip to Tillamook Oregon was approved by the board as recommended.
- 6.1.9 Contract for Services with Cumberland Therapy Services for speech pathology services was approved by the board as recommended.
- 6.1.10 Inter-local Agreement with Kitsap Mental Health for Day Treatment Services was approved by the board as recommended.

6.2 Non-Bargained Administrator Salary Schedule

The Human Resource Department provided the board with the recommended Non-Bargained Administrator Salary Schedule for board review and discussion.

Glen Robbins made a motion to approve the Non-Bargained Administrator Salary Schedule, Beth Worthington seconded the motion. The board discussed, voted on, and the board unanimously approved the motion.

6.3 Facility and Other Fees

Jason Rhoads, Executive Director of Finance and Operations provided the board with the recommended Facility and Others fees for the 2018-2019 school year for board review and discussion.

Rick Eckert made a motion to approve the Facility and Other fees for the 2018-2019 school year, Jim Almond seconded the motion. The board discussed, voted on, and the board unanimously approved the motion.

6.4 Food Service Purchase Orders for 2018-2019 school year

Jason Rhoads, Executive Director of Finance and Operations provided the board with the recommended Food Service Purchase Orders for the 2018-2019 school year for board review and discussion.

Beth Worthington made a motion to approve Food Service Purchase Orders for 2018-2019 school year, Rick Eckert seconded the motion. The board discussed, voted on, and the board unanimously approved the motion.

6.5 Capital Projects for summer 2018

Jason Rhoads, Executive Director of Finance and Operations provided the board with the recommended Capital Projects for summer 2018 for board review and discussion.

Jim Almond made a motion to approve Capital Projects for summer 2018, Glen Robbins seconded the motion. The board discussed, voted on, and the board unanimously approved the motion.

6.6 Personnel Recommendation Addendum

The Human Resource Department provided the board with a personnel recommendation addendum for board review, and discussion.

Rick Eckert made a motion to approve the Personnel Recommendation Addendum, Glen Robbins seconded the motion. The board discussed, voted on, and the board unanimously approved the motion

7. Management

7.1 Management Reports

7.1.1 School Improvement Plans (SIPS), District Improvement Plan (DIP) Update

Jeff Sweeney, Executive Director of Teaching and Learning provided the board with the District Improvement Plan (DIP), and School Improvement Plans (SIPS) with data, and answered board questions.

7.1.2 Budget Status Update, May

Jason Rhoads, Executive Director of Finance and Operations provided the board with the budget status update for May for board review, and answered board questions.

8. Agenda Planning July 12, 2018

Add action item on Board Liaison to WIAA and City of Poulsbo Positions.

9. Executive Session per RCW 42.30.110 (g) to review the performance of a public employee and quasi-judicial hearing for approximately 60 minutes.

The regular meeting closed at 7:00 p.m. and the executive session opened at 7:15 p.m.
The executive session closed at 8:15 p.m. and the public session opened at 8:15 p.m.

The executive session was extended 10 minutes.

The regular meeting closed at 7:00 p.m. and the executive session opened at 8:15 p.m.
The executive session closed at 8:15 p.m. and the public session opened at 8:25 p.m.

10. Adjournment at 8:25 p.m.

The regular meeting adjourned at 8:25 p.m.

Secretary to the Board of Directors

Board President