

North Kitsap School District #400
Regular Meeting of the Board of Directors
July 12, 2018
District Office
18360 Caldart Avenue NE
Poulsbo, WA 98370

MINUTES

Board Members Present:

Beth Worthington, President, and Legislative Representative- Excused

Glen Robbins, Vice President

Rick Eckert, Director

Jim Almond, Director

Cindy Webster-Martinson, Director

Dr. Laurynn Evans, Superintendent

Kori Henry, Recording Secretary

1. Call to Order at 5:00 p.m.

2. 2018-2019 Budget Hearing 5:00-6:00 p.m.

A public hearing was held for any person to appear at the hearing and be heard for or against any part of such budget, the four-year budget plan, or proposed changes to uses of enrichment fund under RCW 28A.505.240.

Poulsbo City Councilman Kenneth Thomas was present for the budget hearing, he did not have any specific question or comments on the 2018-2019 budget.

3. Pledge of Allegiance led by Kenneth Thomas

4. Agenda Changes

There were no agenda changes for this meeting.

5. Communications

5.1 Public Comments

There were no public comments for the meeting.

5.2 Superintendent Comments

- Since the last day of school the Student Support Center has been busy preparing for the 2018-2019 budget, staffing, and preparing for maintenance projects.
- The District Service Council met for three day in a workshop to prepare for next school year.
- Dr. Evans highlighted several accomplishments and goals that were met throughout her first tenure, she is proud of what has been accomplished and the high level of morale with staff and stakeholders.

5.3 Student Representatives

There were no student representative reports for the meeting.

5.4 Legislative Representative Update

There was no legislative representative update for the meeting.

5.5 Board Comments

Cindy Webster-Martinson thanked Dr. Evans for all that she has done over this past year. She apologized for being absent from the last two meeting she was sick for first meeting, and attended a traditional family wedding for the second meeting. Cindy Webster-Martinson enjoyed watching the graduations. Cindy Webster-Martinson will be attending the WSSDA Government to Government Task Force meeting.

Jim Almond thanked Dr. Evans for a great job, and enjoyed reading the good article about her in the Kitsap Sun.

Rick Eckert attended the City Council meeting last night. Fees for connecting to sewer were discussed, as well as the 305 road project. Rick Eckert met with Dr. Evans and Beth Worthington for agenda, and retreat planning. It will be important for all members of the board to show up and participate in the retreat.

Glen Robbins thanked Dr. Evans for her accomplishments, and leadership. Glen Robbins met with Dr. Evans to plan for tonight's meeting.

6. Action

6.1 Consent Agenda

Cindy Webster-Martinson made a motion to accept the consent agenda items 6.1.1 through 6.1.4, Rick Eckert seconded the motion. The motion was approved unanimously by the Board.

6.1.1 The regular meeting minutes of June 28, 2018 were approved by the Board as written.

6.1.2 General Fund Vouchers 116700 through 116760, 171800786 through 171800811, and Payroll through June 30, 2018 in the amount of \$5,969,522.24, ASB Fund vouchers 43955 through 43978, and 171800780 through 171800785 in the amount of \$67,020.96 were approved by the board.

6.1.3 Personnel Recommendations were approved by the Board as recommended.

6.1.4 Donations to District were received from Vinland PTSA in the amount of \$5,990.00 for Vinland 5th Grade Outdoor Camp, Hilder Pearson PTA in the amount of \$10,000 for Pearson playground improvements, and Poulsbo Elementary PTSA in the amount of \$5,436.90 for Poulsbo Elementary 5th Grade Outdoor Education at Ft. Flagler. The board approved the donations as recommended.

6.2 Resolution 07-01-18 2018-2019 Budget Adoption/F195 Final Budget Document

Jason Rhoads, Executive Director of Business, Finance, and Operations provided the board resolution 07-01-18 2018-2019 budget adoption for board review and approval.

Cindy Webster-Martinson made a motion to adopt Resolution 07-01-18 2018-2019 budget adoption and F195 final budget document, Jim Almond seconded the motion. The board discussed, voted on, and the board unanimously approved the motion.

6.3 Resolution 07-02-2018 Establishing Cash/Imprest Accounts for 2018-2019

Jason Rhoads, Executive Director of Business, Finance, and Operations provided the board resolution 07-02-2018 establishing cash/imprest accounts for 2018-2019 for board review and approval.

Jim Almond made a motion to adopt resolution 07-02-18 establishing cash/imprest accounts for 2018-2019, Rick Eckert seconded the motion. The board discussed, voted on, and the board unanimously approved the motion.

6.4 Resolution 07-03-18 PL 103-382 Impact Aid Authorization/Representation for 2018-2019

Jason Rhoads, Executive Director of Business, Finance, and Operations provided the board resolution 07-03-18 PL 103-382 impact aid authorization/representation for 2018-2019 for board review and approval.

Cindy Webster-Martinson made a motion to adopt resolution 07-03-18 PL 103-392 impact aid authorization/representation for 2018-2019, Jim Almond seconded the motion. The board discussed, voted on, and the board unanimously approved the motion.

6.5 Vinland Sewer Request for Proposal Contractor Selection

Jason Rhoads, Executive Director of Business, Finance, and Operations provided the board with the recommended contract selection for the Vinland Sewer Request for Proposal for board review and approval.

Rick Eckert made a motion to approve the Vinland Sewer Request for Proposal contractor selection of Port Madison Enterprises Jim Almond seconded the motion. Cindy Webster-Martinson abstained from the vote since she is a member of the Suquamish Tribe, which is associated with Port Madison Enterprises. The board discussed, voted on, and the vote of the board is Rick Eckert aye, Glen Robbins aye, Jim Almond aye, and Cindy Webster-Martinson abstained. The motion moved forward with a vote of three in favor of the motion and one member abstaining.

6.6 Board Liaison Positions

Rick Eckert requested to replace Jim Almond as liaison to the City of Poulsbo, and Jim Almond requested to replace Rick Eckert as liaison to WIAA for board approval. The board will discuss the reassignment.

Jim Almond made a motion to reassign Rick Eckert as liaison to the City of Poulsbo, and Jim Almond as the liaison to WIAA, Rick Eckert seconded the motion. The board discussed, voted on, and the board unanimously approved the motion.

7. **Agenda Planning August 9, 2018**
Add an executive session at 5:00 p.m.

9. **Executive Session**
No executive session was needed for the meeting.

10. **Adjournment at 6:30 p.m.**

The regular meeting adjourned at 6:30 p.m.


Secretary to the Board of Directors


Board President