

North Kitsap School District #400
Regular Meeting of the Board of Directors
October 11, 2018
District Office
18360 Caldart Avenue NE
Poulsbo, WA 98370

MINUTES

Board Members Present:

Beth Worthington, President, and Legislative Representative

Glen Robbins, Vice President

Rick Eckert, Director

Jim Almond, Director

Cindy Webster-Martinson, Director

Dr. Laurynn Evans, Superintendent

Kori Henry, Recording Secretary

1. Call to Order at 5:00 p.m.

2. Pledge of Allegiance led by Rick Eckert

3. Agenda Changes

Beth Worthington made a motion to table agenda item 4.2 (resolution 10-01-18 board and superintendent operating principles) until the October 25, 2018 meeting and move consent agenda items 4.1.7 and 4.1.8 from the consent to action item 4.3 and 4.4.

The motion was discussed, voted on, and the board unanimously approved the motion.

4. Action

4.1 Consent Agenda

Rick Eckert made a motion to accept the consent agenda items 4.1.1 through 4.1.6, Cindy Webster-Martinson seconded the motion. The board unanimously approved the motion.

4.1.1 The regular meeting minutes of September 27, 2018 were approved by the board as written.

4.1.2 General Fund void checks 117017 through 117071, 181900015 through 181900074, and Payroll through September 28, 2018 in the amount of \$6,125,495.76, Capital Projects Fund Voucher 2158 through 2159 in the amount of \$144,566.27, and ASB Fund vouchers 44016 through 44022, and 181900085 through 181900086 in the amount of \$5,148.56 were approved by the board.

4.1.3 Personnel recommendations were approved by the board as recommended.

- 4.1.4 Donations to the district were received from Richard Gordon PTA in the amount of \$2,700.00 for renewal of Accelerated Reader Subscription, Richard Gordon PTA in the amount of \$3,295.00 for renewal of Reflex Match site license, Richard Gordon PTA in the amount of \$2,796.40 for renewal of Lexia Core 5 student subscriptions, and Johnson and Lingenbrink PLLC in the amount of \$3, 276.00 to cover cost of school planners for all Poulsbo Middle School students, . The donations were accepted by the board of directors as recommended.
- 4.1.5 Kingston Middle School Band field trip to Victoria, British Columbia was approved by the board as recommended.
- 4.1.6 2018-2019 District Improvement Plan goals were approved by the board as recommended.
- 4.1.7 Olympic College Running Start purchase order was moved to agenda item 4.3 for board discussion.
- 4.1.8 Edmonds Community College Running Start purchase order was moved to agenda item 4.4 for board discussion.

4.2 Resolution 10-01-18 Board and Superintendent Operating Principles

Resolution 10-01-18 board and superintendent operating principles was moved to the October 25, 2018 board agenda for board discussion.

4.3 Olympic College Running Start Purchase Order

Beth Worthington made a motion to approve the Olympic College Running Start purchase order, Jim Almond seconded the motion. The motion was discussed, voted on, and the board unanimously approved the motion.

4.4 Edmonds Community College Running Start Purchase Order

Beth Worthington made a motion to approve the Olympic College Running Start purchase order, Glen Robbins seconded the motion. The motion was discussed, voted on, and the board unanimously approved the motion.

5. Management Report

5.1 Management Reports

5.1.1 School Improvement Plans for 2018-2019

Jeff Sweeney, Executive Director of Teaching and Learning and Tim Garrison, Director of Curriculum and Elementary Education provided the board with the 2018-2019 school improvement plans for their review and answered board question.

5.2 Procedure 1400P Meeting Conduct, Order of Business and Quorum

Dr. Evans, Superintendent provided the board of directors recommended changes to procedure 1400P meeting conduct, order of business and quorum for their review. The board would like to make the following changes to the procedure: under videotaping of meetings change the wording in the first paragraph from “will” to “will be videotaped unless circumstances prevent videotaping, number 1 add “All regular board meetings

except school connection meetings”, and change number 3 to board workshops/study sessions. Make two lists first what is videotaped and the second what is not. Videotaping will not occur for 1. Meetings not held at North Kitsap School District Properties, 2. Board Retreats, 3. Executive or exempt sessions, 4. School connections meetings held at buildings. The procedure will be reviewed again at the October 25, 2018 meeting.

5.3 Strategic Plan – Consultant/Process

Dr. Evans, Superintendent provided the board of directors with information on strategic plan consultants and process, and answered board questions. The board would like an in-person discussion with both consultants if possible, with a final selection of the consultant by the board at the October 25, 2018 meeting.

6. Agenda Planning October 25, 2018

Add to a future agenda a report on the Department of Education survey data, and board involvement on committees.

The meeting reconvened at 6:00pm at Poulsbo Elementary School located at 18531 Noll Road NE, Poulsbo, WA.

7. School Connections

7.1 Poulsbo Elementary Data

Drew Crandall, Poulsbo Elementary Principal and staff provided the board of directors Poulsbo Elementary School data for their review and answered board questions.

8. Executive Session

9. Adjournment at 7:05 p.m.

The regular meeting adjourned at 7:05 p.m.


Secretary to the Board of Directors


Board President