

MEDICATION AT SCHOOL

General Statement

Under normal circumstances, prescription and non-prescription, over the counter medication (OTC), should be administered before and/or after school hours under supervision of the parent or guardian. If a student must receive prescribed or over-the-counter oral or topical medication, eye drops, ear drops, or nasal spray (“medications”) from an authorized staff member, the parent must submit a written request accompanied by a written authorization from a licensed healthcare practitioner (LHP), prescribing within the scope of his or her prescriptive authority. The healthcare practitioner must also provide written, current and unexpired instructions for the administration of the medication.

Procedures

The superintendent shall establish procedures for:

- A. Designating staff members who may administer medication to students;
- B. Training, delegation, and supervision of staff members in the administration oral medication to students by a registered nurse;
- C. Obtaining signed and dated parent/guardian and licensed healthcare practitioner requests and authorization for the administration of medications, including instructions from the LHP.
- D. Storing medication in a locked or limited access area; and;
- E. Maintaining records pertaining to the administration of medication.
- F. Permitting, under limited circumstances, students to carry and self-administer medications necessary to their attendance at school; and
- G. Permitting possession and self-administration of over-the-counter topical sunscreen products.

The use of auto-injectable medication for the treatment of anaphylaxis is covered in School District Policy and Procedure 3419 Self-Administration of Asthma and Anaphylaxis Medication and School District Policy and Procedure 3420, Anaphylaxis Prevention and Response.

Emergency medications including suppositories, rectal gels, nasal atomizers or injections (except for emergency injections for students with anaphylaxis, that is covered in School District Policy and Procedure 3419 Self-Administration of Asthma and Anaphylaxis Medication and School District Policy and Procedure 3420, Anaphylaxis Prevention and Response) may not be administered by school staff other than by a RN, licensed practical nurse (LPN), or in some situations by a parent designated adult (PDA).

If the school decides to discontinue administering a student’s medication, the superintendent or designee must provide notice to the student’s parent/ guardian orally and in writing prior to the

discontinuance. There must be a valid reason for the discontinuance that does not compromise the health of the student or violate legal protections for the disabled.

Sunscreen

Over-the-counter topical sunscreen products may be possessed and used by students, parent/guardians, and school staff without a written prescription or note from a licensed health care provider if the following conditions are met:

- A. The product is regulated by the US Food and Drug administration as an over-the-counter sunscreen product; and
- B. If possessed by a student, the product is provided to the student by a parent/guardian.

Medical Marijuana: Washington State law (RCW 69.51A.060) permits the use of medical marijuana, however, federal law (Title IV-Part A—Safe and Drug Free Schools and Communities and the Controlled Substances Act (CSA) (21 U.S.C. § 811) prohibits the possession and use of marijuana on the premises of recipients of federal funds including educational institutions. Therefore, there will be no accommodation of any marijuana use on any school grounds, school bus or at any other school related activities.

Cross References:	Model Policy 3419	Self-Administration of Asthma and Anaphylaxis
	Model Policy 3420	Medications Anaphylaxis Prevention and Response
Legal References:	RCW 28A.210.260	Public and private schools -- Administration of oral medication by -- Conditions.
	RCW 28A.210.270	Public and private schools -- Administration of oral medication by -- Immunity from liability -- Discontinuance, procedure.

Management Resources:

- Policy & Legal News*, August 2018
- Policy & Legal News*, August 2012 “Medication” Definition Expanded
- Policy & Legal News*, February 2014
- Policy & Legal News*, July 2017

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North Kitsap School District