

**Meeting:** February 28<sup>th</sup>, 2019  
**Category:** 7.1.6 Management Reports  
**Subject:** 2020-2021 School Calendar Recommendation  
**Goal(s):** 1) Success for all Students  
2) Stakeholder Support and Satisfaction  
**Budget Implication:** TBD

**Summary:** The Calendar Task Force completed its work on the 2020-2021 school calendar on Wednesday, February 20<sup>th</sup>, 2019. The work began by reviewing the guidelines that were created during the 2016-2017 school year. The Task Force created a draft calendar based on the guidelines, and then surveyed our staff and families to gauge everyone's satisfaction with the draft calendar. We also gathered feedback, so people could explain what they did not like about the draft calendar. The survey results are included in the report. The majority of staff and parents supported the draft calendar that was sent out.

- Staff: 144 respondents
  - Elementary staff: 76.7% satisfaction
  - Middle school staff: 62.1% satisfaction
  - High school staff: 80.0% satisfaction
  - Did not indicate a grade level: 66.7% satisfaction
- Families: 268 respondents
  - With children in elementary: 78.4% satisfaction
  - With children in secondary: 80.0% satisfaction
  - With children in both secondary and elementary: 81.7% satisfaction
  - Did not indicate a grade level: 68.8% satisfaction

Because of the high level of satisfaction reflected in the surveys and the draft calendar's alignment with the Calendar Guidelines, the Task Force feels confident in Draft Calendar A.

However, we have continued to get consistent feedback, through our surveys and informally through social media, around the placement of the snow make-up day in February. Originally, it was placed around Presidents' Day to provide the opportunity for a 4-day weekend around the same time that Bainbridge Island has their mid-winter break. However, it is becoming more common for us to get snow after Presidents' Day. This makes a snow make-up day in February less effective. Due to this, the Task Force has developed Calendar Draft B, where the snow make-up day is attached to Memorial Day weekend. Placing the snow make-up day this late, will ensure that we don't have snow after our make-up day.

Included in this report:

- School calendar guidelines
- 2020-2021 draft school calendar A & B
- Feedback from the survey

**Recommendation:** Adopt Calendar Option B

## Strategic Goals

### **1) Success for All Students**

- a. Deliver instruction aligned to standards
- b. Use instructional strategies to maximize student engagement and learning
- c. Build and maintain a talented and effective workforce
- d. Create safe and nurturing learning environments
- e. Provide a variety of opportunities to meet the diverse needs of all students

### **2) Stakeholder Support and Satisfaction**

- a. Optimize communication strategies which enhance transparency
- b. Continuous district improvement based on stakeholder input
- c. Increase stakeholder engagement

### **3) Effective and Efficient Operations**

- a. Responsible allocation and expenditure of funds to meet district goals
- b. Responsible stewardship of district assets
- c. Clear and effective management systems

# North Kitsap School District

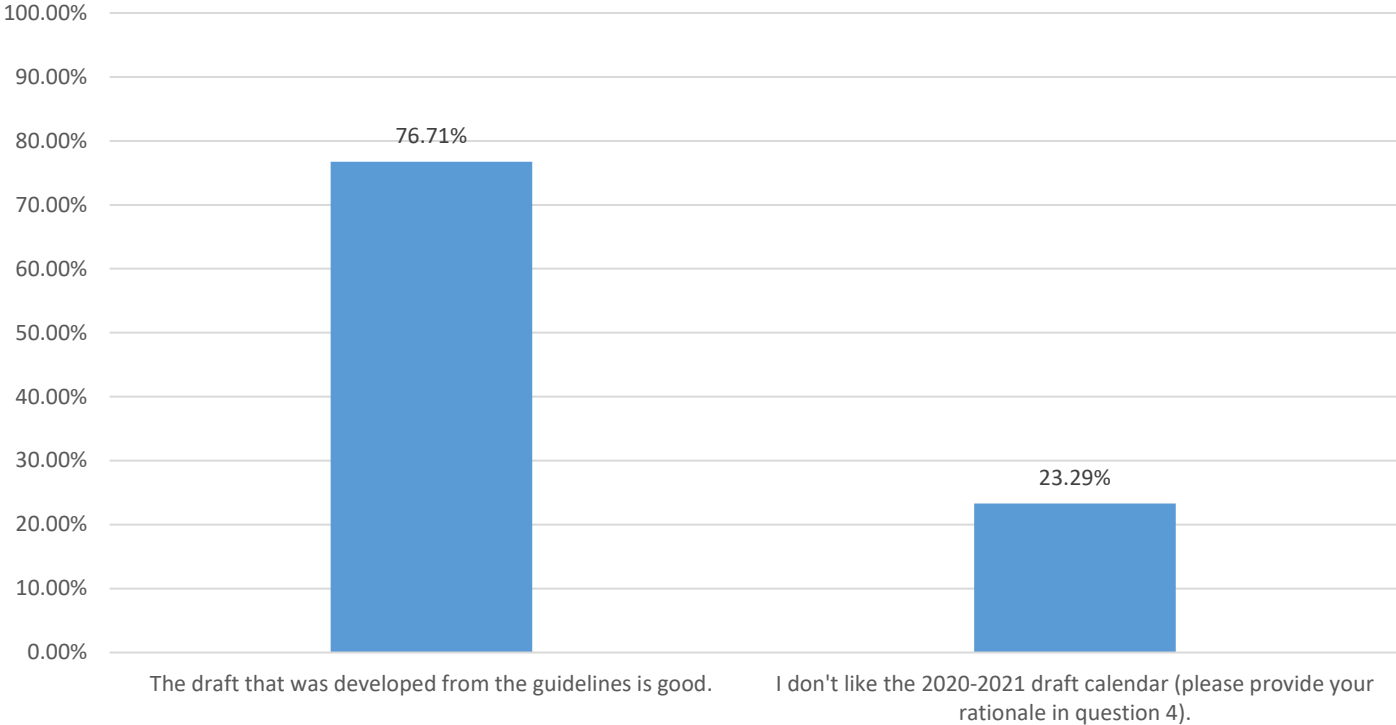
## Academic Calendar Guidelines

Guidelines will be revisited annually during the creation of the calendar

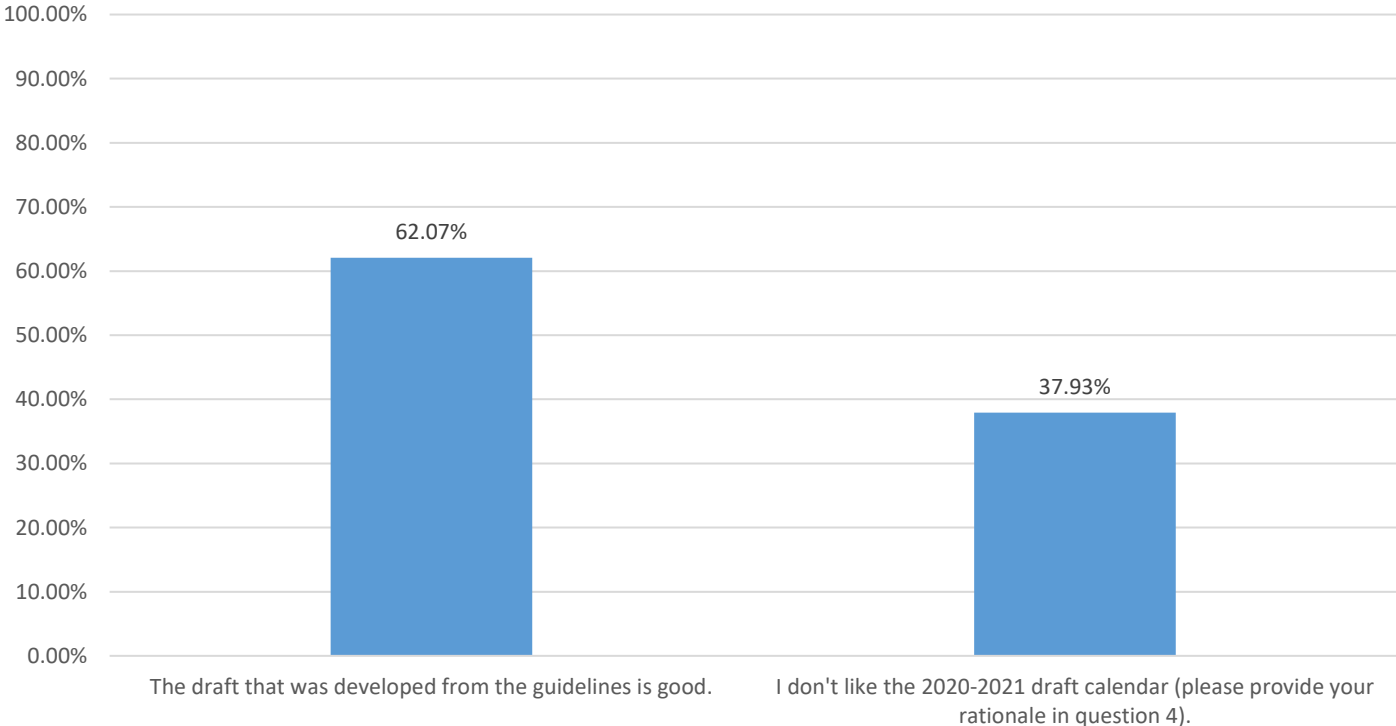
- School Year Start Date
  - The pre-Labor Day start will continue to be analyzed and feedback sought regarding the priorities of staff and parents/guardians.
  - The Wednesday after Labor Day
    - When Labor Day falls on the 1<sup>st</sup> - 4<sup>th</sup>
  - The Wednesday before Labor Day
    - When Labor Day falls on the 5<sup>th</sup> - 7<sup>th</sup>
- Winter Break
  - Will be two full weeks Monday-Friday
    - An additional day will be added for the observance of New Year's Day when it falls on the last Sunday or the Monday students are to return from break.
    - Feedback and the consideration of a mid-week to mid-week Winter Break will continue to be sought.
  - The last student day prior to Winter Break will be:
    - When the 25<sup>th</sup> is on Saturday the last day of school will be on the 17<sup>th</sup>
    - When the 25<sup>th</sup> is on a Sunday the last day of school will be on the 16<sup>th</sup>
    - When the 25<sup>th</sup> is on a Monday the last day of school will be on the 15<sup>th</sup>
    - When the 25<sup>th</sup> is on a Tuesday the last day of school will be on the 21<sup>st</sup>
    - When the 25<sup>th</sup> is on a Wednesday the last day of school will be on the 20<sup>th</sup>
    - When the 25<sup>th</sup> is on a Thursday the last day of school will be on the 19<sup>th</sup>
    - When the 25<sup>th</sup> is on a Friday the last day of school will be on the 18<sup>th</sup>
- Spring Break
  - Will occur during the first full week of April, unless April 1<sup>st</sup> falls on a Monday or Tuesday. Then it will occur during the last partial week of March and first partial week of April.
- Last day of School
  - Will be dependent on the rest of school calendar
- Conferences
  - The timing of conferences need to be such that teachers have adequate time to prepare material
  - Fall Conferences (if reasonable encompass Halloween with conference days)
    - 3 days for elementary
    - 2 days for middle school
    - 1 day for high school
  - Spring Conferences
    - 3 days for elementary
    - 2 days for middle school
    - 1 day for high school
- Snow Make-up days
  - One snow make-up day will fall the Tuesday after President's Day. Consideration will be given to having another on the Friday before President's Day depending on how this will impact the last day of the school year. The remainder will be added to the end of the school year.
- Professional Development/PD days
  - For elementary will fall after the first trimester
  - For secondary will fall after the first semester

# Survey Results

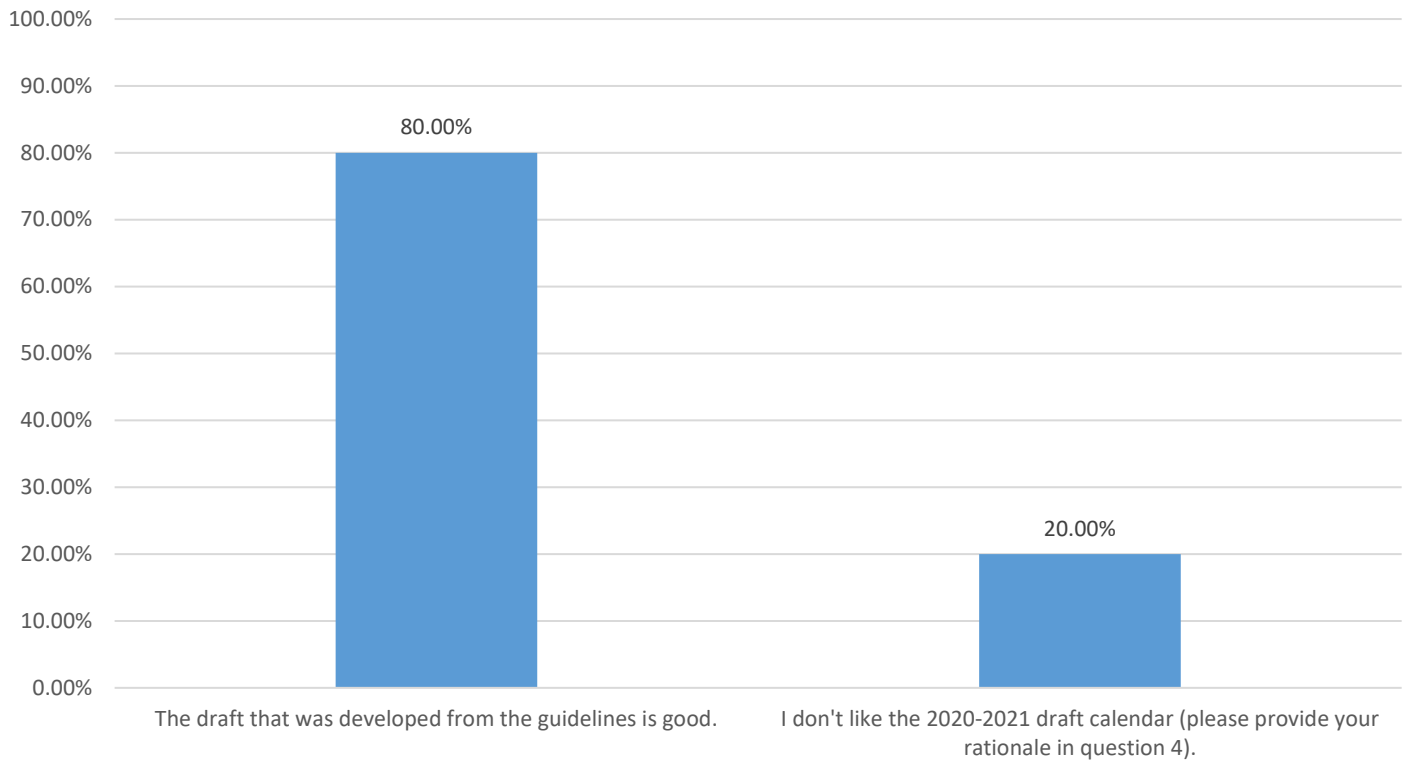
2020-2021 North Kitsap School District Calendar **Elementary Staff Q3.**  
Please provide your thoughts on the attached draft calendar. Responses



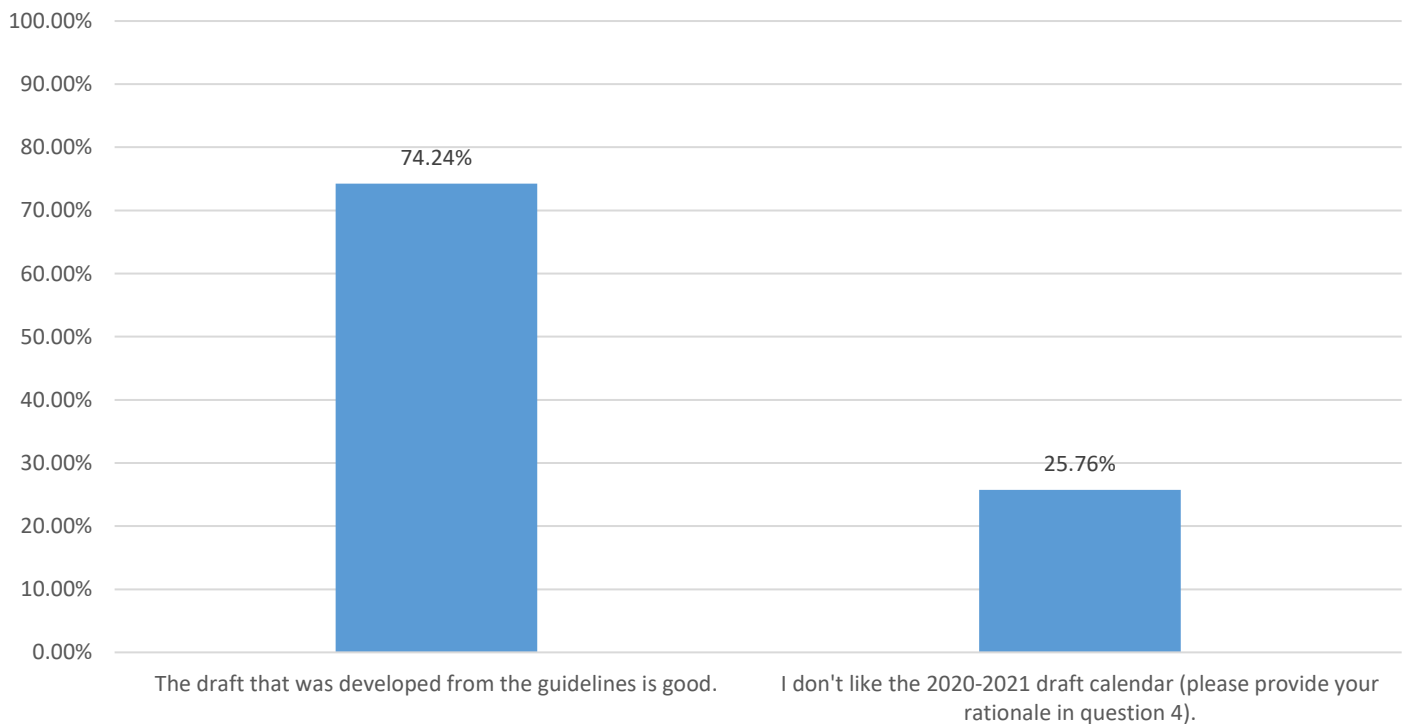
2020-2021 North Kitsap School District Calendar **Middle School Staff Q3.**  
Please provide your thoughts on the attached draft calendar. Response  
Percent



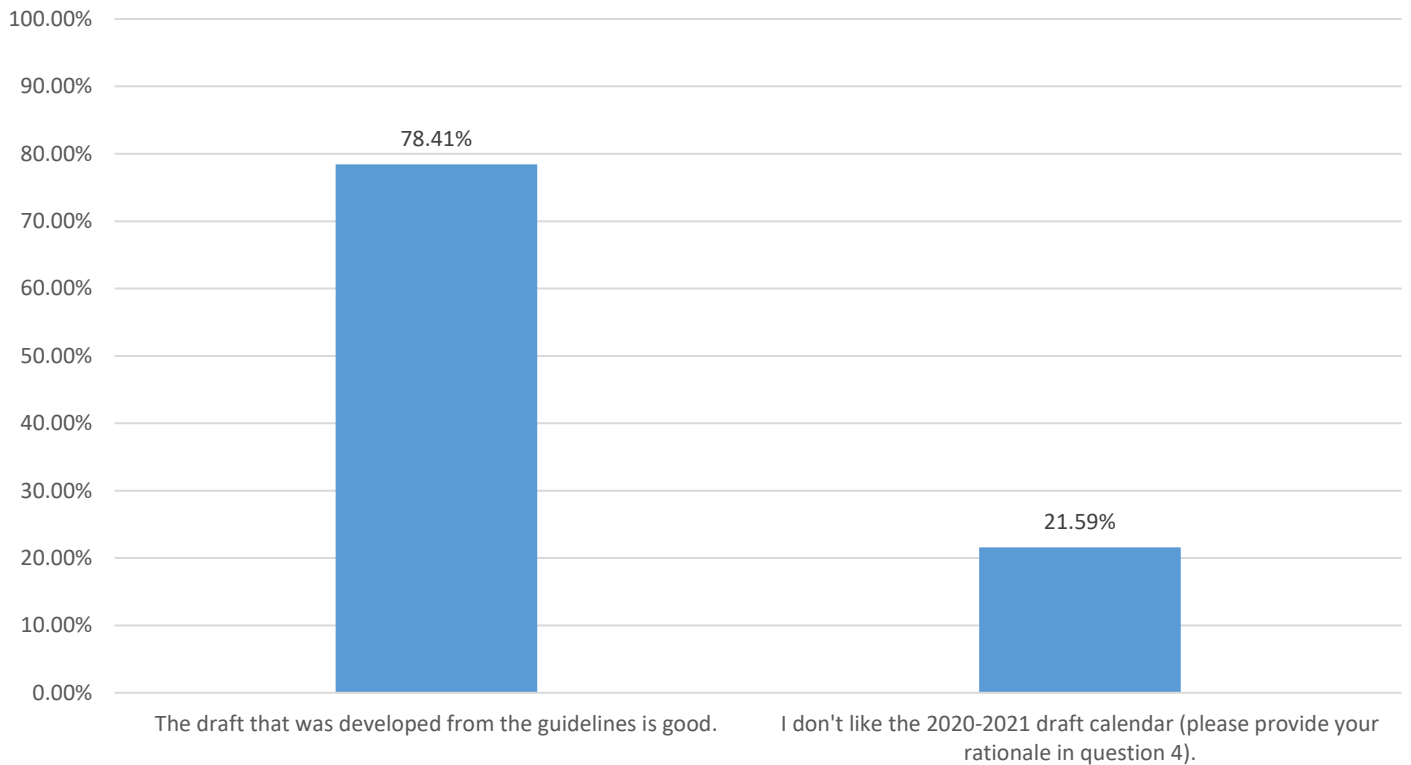
2020-2021 North Kitsap School District Calendar **High School Staff Q3.**  
Please provide your thoughts on the attached draft calendar. Response  
Percent



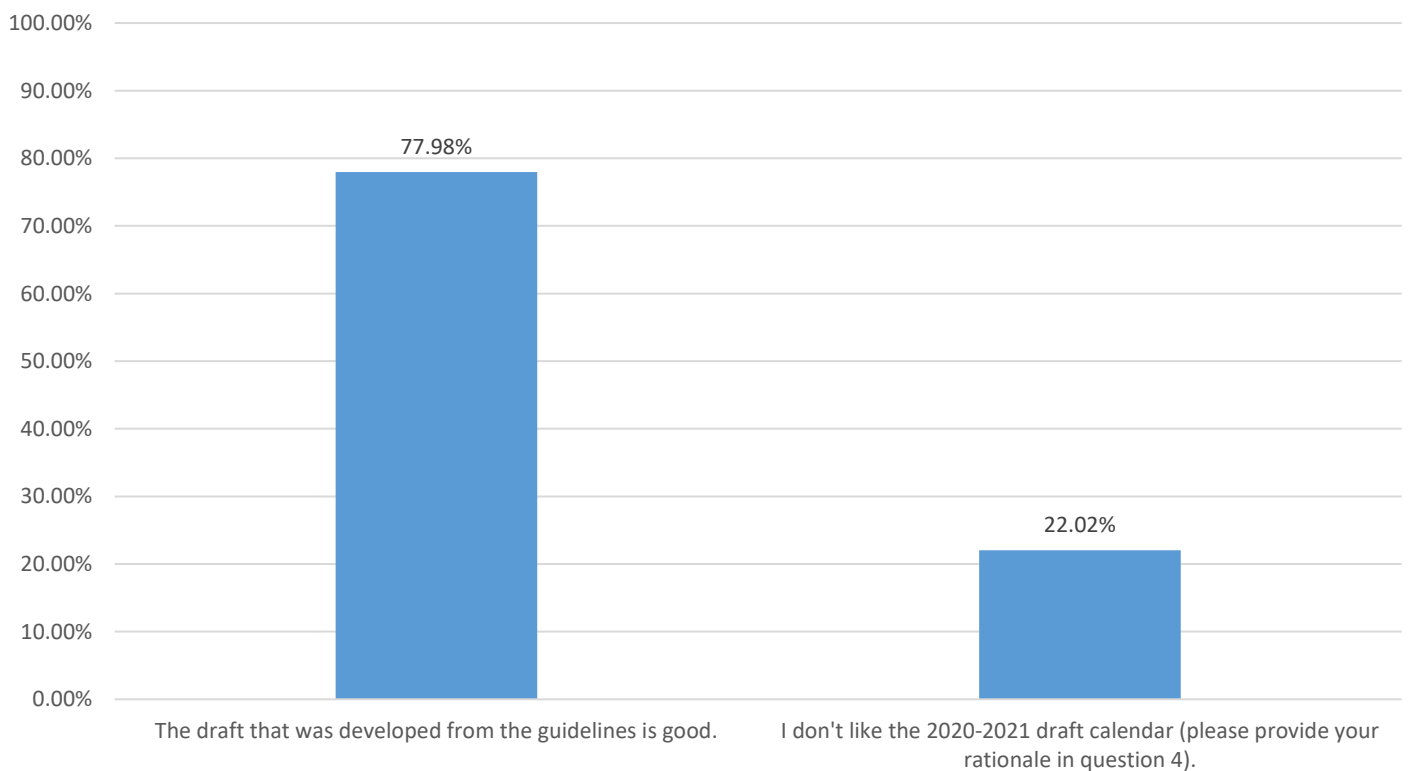
2020-2021 North Kitsap School District Calendar **Staff combined** responses  
Q3. Please provide your thoughts on the attached draft calendar. Response  
Percent



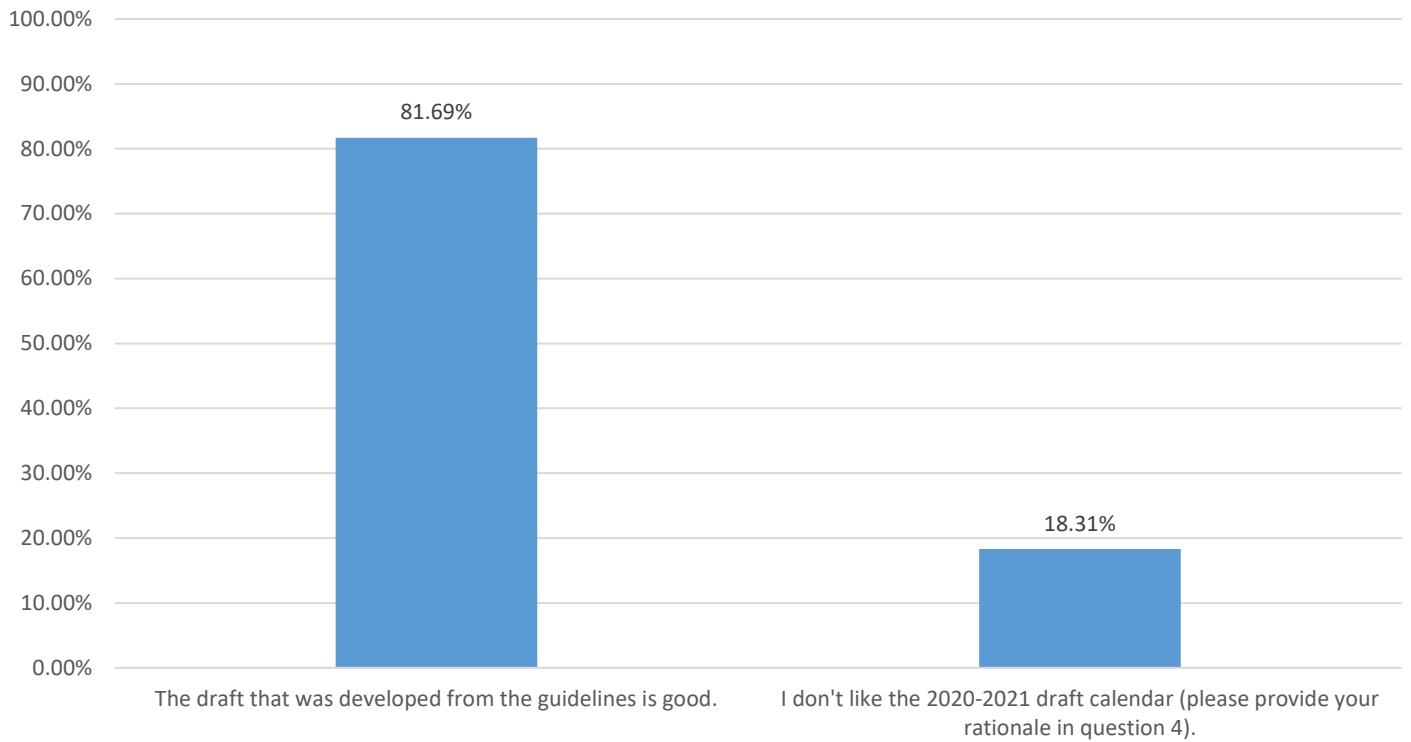
2020-2021 North Kitsap School District Calendar **Elementary Families Q2.**  
Please provide your thoughts on the attached draft calendar. Response  
Percent



2020-2021 North Kitsap School District Calendar **Secondary Families Q2.**  
Please provide your thoughts on the attached draft calendar. Response  
Percent



2020-2021 North Kitsap School District Calendar **Secondary and Elementary** Families Q2. Please provide your thoughts on the attached draft calendar. Response Percent



2020-2021 North Kitsap School District Calendar **All Families** Responses Q2. Please provide your thoughts on the attached draft calendar. Response Percent

