

North Kitsap School District #400
Regular Meeting of the Board of Directors
May 23, 2019
Student Support Center
18360 Caldart Avenue NE
Poulsbo, WA 98370

MINUTES

Board Members Present:

Cindy Webster-Martinson, President
Rick Eckert, Vice President- via phone
Beth Worthington, Legislative Representative
Jim Almond, Director- via phone
Glen Robbins, Director

Dr. Laurynn Evans, Superintendent
Kori Henry, Recording Secretary

- 1. Call to Order at 5:30 p.m.**
- 2. Executive Session per RCW 42.30.110 (g) Review of a Public Employee/Exempt Session**
The North Kitsap School District Board of Directors went into executive session per RCW 42.30.110 (g) review of a public employee and in to exempt session to discuss collective bargaining for 30 minutes.
- 3. Pledge of Allegiance led by Martha Little**
- 4. Agenda Changes**
The board did not have any recommended changes to the agenda.
- 5. Communication**
 - 5.1 Recognitions- Seal of Bi-Literacy/Teacher of the Year**
The board of directors recognized the students who received their seal of bi-literacy and the teachers of the year.
 - 5.2 Public Comments**
Janet Johnson made public comments regarding the dual language program and transportation.
 - 5.3 Superintendent Comments**
 - Our students have been busy taking SBA and other end of the year tests.
 - Strategic Plan team meetings were held April 29th, and the plan is 90-95% complete. The next strategic plan meeting is June 11th along with a board retreat to discuss and review the draft strategic plan.
 - Dr. Evans asked for feedback from building staff regarding the strategic plan goals and the feedback to date has been positive.

- Dr. Evans has been meeting regularly with Kimberly Kinzer, Executive Director of Teaching and Learning in preparation for the next school year.
- Craig Barry was hired as the Director of Secondary Education and will begin in July.
- The Kingston Middle School Principal position has been posted and interviews will be held next week.
- Dr. Evans will have visited approximately 75% of classrooms within the district by the end of the year.
- Parents please check your student in online, we are currently at approximately 80% and our goal is 100%, so that we can evaluate the enrollment for next year.

5.4 Student Representatives

Audrey Cole, Student Representative from North Kitsap High School provided an update on ASB activities including planning a movie night and a scavenger hunt. The end of the year ASB banquet is being organized and planning for next year has begun.

5.5 Legislative Representative

Beth Worthington, Legislative Representative provided the board with a legislative update. WSSDA advocated right up to the last minute for educational purposes including timber revenues. The WSSDA annual conference is coming up in November.

5.6 Board Comments

Rick Eckert did not have any comments

Beth Worthington enjoys the celebrations at the end of the year and is looking forward to planning for next year. Beth Worthington attended the WSSDA Region 4 meeting with Cindy Webster-Martinson in Port Townsend.

Glen Robbins congratulated the students who received their seal of bi-literacy, and the teachers of the year. Glen Robbins attended the last strategic plan meeting and is looking forward to the June 11th meeting. Glen Robbins enjoyed attending the school connections meeting at Pearson Elementary, and is looking forward to the end of the school year activities. Glen Robbins participated on the NK Alumni Association Scholarship committee who are providing scholarships to seniors at both Kingston and North Kitsap High Schools. The school board elections closed, and Glen Robbins has decided not to run for his director district.

Cindy Webster-Martinson attended the WSSDA Region 4 meeting with Beth Worthington in Port Townsend. Cindy Webster-Martinson is looking forward to working with Dr. Evans on the WSSDA Annual Conference. Cindy Webster-Martinson attended the Suquamish Tribe's Spirit of Giving. Cindy Webster-Martinson will be running for her director district in the upcoming election.

6. Action

6.1 Consent Agenda

Jim Almond made a motion to accept the consent agenda items 6.1.1 through 6.1.5, Glen Robbins seconded the motion. The board unanimously approved the motion.

6.1.1 The regular meeting minutes of May 9, 2019 were approved by the board as written.

6.1.2 General Fund vouchers 201800227 through 201800229, 117786 through 117844, 181900723 through 181900762, void voucher 117667, and Payroll through May 15, 2019 in the amount of \$643,034.42, Capital Projects Fund voucher 2196 in the amount of \$325.00, and ASB Fund vouchers 201800230 through 201800231, 44231 through 44248, and 181900763 through 181900764 in the amount of \$50,879.49 were approved by the board as recommended.

6.1.3 Personnel recommendations were approved by the board as recommended.

6.1.4 Interagency agreement with Bates Technical College was approved by the board as recommended.

6.1.5 Kingston High School speech and debate team fieldtrip to Dallas, Texas was approved by the board as recommended.

6.2 Pearson Elementary Roofing Contract Purchase Order

Jason Rhoads, Executive Director of Business, Finance and Operations provided the board with Pearson Elementary roofing contract purchase order for discussion, and approval.

Glen Robbins made a motion to approve the Pearson Elementary roofing contract purchase order, Jim Almond seconded the motion. The motion was discussed, voted on, and the board unanimously approved the motion.

6.3 NAAA Contract Approval

Rachel Davenport, Executive Director of Human Resources provided the board with the North Kitsap Athletics and Activities Alliance (NAAA) Contract for discussion, and approval.

Beth Worthington made a motion to approve the NAAA contract, Glen Robbins seconded the motion. The motion was discussed, voted on, and the vote of the board unanimously approved the motion.

6.4 NKCASA Contract Approval

Rachel Davenport, Executive Director of Human Resources provided the board with the North Kitsap Classified Administrators and Supervisors Association (NKASA) Contract for discussion, and approval.

Beth Worthington made a motion to approve the NKCASA contract, Glen Robbins seconded the motion. The motion was discussed, voted on, and the vote of the board unanimously approved the motion.

7. Management Reports

7.1 Management Reports

7.1.1 Budget Status Report, April

Jason Rhoads, Executive Director of Business, Finance, and Operations provided the board with the April budget status report for their review and answered board questions.

7.1.2 2019-2020 Budget and Staffing Update

Jason Rhoads, Executive Director of Business, Finance, and Operations and Rachel Davenport, Executive Director of Human Resources provided the board with the 2019-2020 budget and staffing update for their review and answered board questions.

7.1.3 2019-2020 ASB Clubs and Accounts

Jason Rhoads, Executive Director of Business, Finance, and Operations provided the board with the 2019-2020 ASB clubs and accounts for their review and answered board questions.

7.1.4 Fees for 2019-2020

Jason Rhoads, Executive Director of Business, Finance, and Operations provided the board with the fees for 2019-2020 for their review and answered board questions.

7.1.5 Appraiser for NKSD Properties

Jason Rhoads, Executive Director of Business, Finance, and Operations provided the board with the appraiser for NKSD properties for their review and answered board questions.

7.1.6 State Audit Report

Jason Rhoads, Executive Director of Business, Finance, and Operations provided the board with the state audit report for their review and answered board questions.

7.1.7 City of Poulsbo Stormwater Filtering Project at Poulsbo Middle School (Bjorne Creek)

Jason Rhoads, Executive Director of Business, Finance, and Operations provided the board with the City of Poulsbo stormwater filtering project at Poulsbo Middle School (Bjorne Creek) for their review and answered board questions.

7.1.8 2019-2020 Board Meeting Schedule

Dr. Evans, Superintendent provided the board with the 2019-2020 board meeting schedule for their review and answered board questions.

8. Agenda Planning June 13, 2019

Share the draft strategic plan and provide STAR testing data for spring with the board.

9. Executive Session

No executive session was needed.

11. Adjournment at 8:05 p.m.

The regular meeting adjourned at 8:05 p.m.

Secretary to the Board of Directors

Board President