

FINANCIAL SUPPORT SERVICES AGREEMENT
2015-16 & 2016-17 CONTRACT YEAR

This agreement is made and entered into this 15th day of August, 2016, by and between OLYMPIC EDUCATIONAL SERVICE DISTRICT 114, hereinafter referred to as "OESD 114" and NORTH KITSAP SCHOOL DISTRICT, hereinafter referred to as "District".

WHEREAS, OESD 114, under RCW 28A.310.200 provides services to school districts;

WHEREAS, the District and OESD 114 under RCW 28A.320.080, RCW 28A.310.200 and RCW 39.34.080 are empowered to enter into agreements for interlocal agreements and cooperative service programs;

WHEREAS, the District desires to enter into a service agreement with OESD 114;

IT IS HEREBY AGREED that OESD 114 shall receive funds from the District and shall expend such funds for the purpose of providing Financial Support Services in accordance with the terms and conditions set forth herein:

1. TERM OF AGREEMENT:

This agreement shall be effective from July 1, 2016 to August 31, 2017 or until the district is ready to disperse with ESD's services. Either party may terminate prior to August 31, 2017 with 30 days notice of termination. The term of this agreement may also be renegotiated if both parties concur.

2. FINANCIAL SUPPORT SERVICES:

During the term of this agreement, OESD 114 will work closely with the Superintendent, and Director of Finance, to identify and provide financial support services to the District as follows:

- Prepare and present 2016-17 Preliminary Budget
- Prepare, complete and present the 2016-17 Final Budget
- Review all budgets for 15-16 and 16-17
- Meet with departments to review budgets and expenses.
- Provide training and review grants to ensure accurate and timely submittals.
- Prepare and review the monthly budget status report.
- Serve as liaison with departments and schools (all budget questions to be emailed to the Director of Finance with a cc to the OESD fiscal contact)
- Provide support with year end closing of 15-16 fiscal year. (Accruals, expenses, revenue, Year End F196 preparation)
- Attend Board Meetings as requested.
- Work with the Director of Finance to review September payroll preparation

3. COST TO THE DISTRICT:

Costs for the services described above shall be on an hourly basis as follows: OESD 114 Assistant Superintendent of Finance \$100/hr., OESD Fiscal Officer \$85/hr. and OESD Support Analyst \$47/hr. The estimated monthly costs of this contract, from July 1, 2016 through August 31, 2017 are \$4,000 unless additional time is approved by the North Kitsap School District Superintendent.

This cost is based upon .200 FTE per week of on-site support and an additional 8 hours of offsite work. The District will reimburse travel expenses when documentation is provided. OESD will meet with Director of Finance and other staff members as needed and prepare a report for the Superintendent. Work will be done both on-site and via e-mail and phone and at the Bremerton OESD 114 satellite office to facilitate efficiency.

4. TERMINATION FOR BREACH:

If either party fails to comply with the terms and conditions of this agreement, the other party upon thirty (30) days prior written notice to the breaching party may terminate this agreement.

5. INTERLOCAL AGREEMENT:

This agreement shall be in addition to the authority vested in the parties pursuant to RCW 28A.310.200 and RCW 28A.320.080, be deemed to be in satisfaction of the provisions of RCW 39.34, and that this agreement shall be deemed a pact pursuant to RCW 39.34.080.

6. ASSIGNMENT:

This agreement may not be assigned by either party without written consent of the parties.


7. WAIVER AND SEVERABILITY:

No provision of this agreement, or the right to receive reasonable performance of any act called for by its terms, shall be deemed waived of a breach thereof as to a particular transaction or occurrence.

If any term or condition of this agreement or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other terms, conditions or applications of the agreement which can be given effect without the invalid term, condition or application; to this end the terms and conditions of this agreement are declared severable.

The parties acknowledge that they have read and understand this agreement, including any supplements or attachments hereto, and do agree thereto in every particular. The parties further agree that this agreement, together with all appendices, constitutes the entire agreement between the parties and supersedes all communications, written or oral, heretofore related to the subject matter of this agreement. This agreement may be modified or amended with the mutual consent of the parties.

Olympic Educational Service District 114

By:  _____
Gregory Lynch, Superintendent
Date: 9 Aug 2016

North Kitsap School District

By: _____
Patty Page, Superintendent
Date: _____