

North Kitsap School District #400
Regular Meeting of the Board of Directors
September 8, 2016
District Office
18360 Caldart Avenue NE
Poulsbo, WA 98370

MINUTES

Board Members Present:

Beth Worthington, President

Cindy Webster-Martinson, Vice President, and Legislative Representative

Glen Robbins, Director

Jim Almond, Director

Bill Webb, Director - Excused

Patty Page, Superintendent

Kori Henry, Recording Secretary

1. **Call to Order at 5:00 p.m.**
2. **Executive Session/Closed Session:** The Board of Directors will hold an executive session to discuss personnel complaints for approximately 10 minutes, and a closed session per RCW 42.30.140 (4) (a) to discuss contract negotiations.

The regular meeting will reconvene at 6:00 p.m.

3. **Pledge of Allegiance led by Rick Eckert.**
4. **Agenda Changes**
Agenda item 6.1.3 Personnel Recommendation Addendum was removed from the consent agenda and added to action item 6.7, and added 7.1.5 enrollment update for Board discussion.

Jim Almond made a motion to accept the agenda changes, Beth Worthington seconded the motion. The motion was discussed, voted on, and the Board unanimously approved the motion.

5. **Communications**

- 5.1 **Superintendent Comments**

- At the beginning of school a very successful in-service was held for our staff. Elementary staff focused on ELA adoption and was held at Vinland, and Secondary staff focused on PLC's. Administrators visited every school on the first day. There was enthusiasm at every school, and it was a very good start to the school year.
- Kindergarten started this week.
- The Spectrum Building was re-opened and the PAL program has moved into the building as well as the Nurses.

5.2 Public Comments

Gary Nystul, City of Poulsbo Liaison made public comments regarding the non-motorized path along Finn Hill road to Rhododendron at the edge of Vinland Elementary School, and made comments on the Running Start Program.

Rick Eckert made public comments about a traffic light at the four way stop at Hostmark and Caldart, safety concerns on Poulsbo Middle School's fire safety doors, summer school program improvements, and extending the school day for high school.

Dick Lockwood thanked Megan Sawicki and staff for hiring a physics teacher for North Kitsap High School.

5.3 Student Representatives

None

5.4 Legislative Report

McCleary

Current Hearings:

Unfortunately, there is a lot of the same old, same old. The legislature says that they are making "strides" toward adequate funding of our public schools and requested that the court remove the contempt order and \$100,000 per day sanctions. Contempt fines are now up to \$39.1M. Tom Ahearne says the debate is like a merry go round going in circles, and the WEA agreed that is a good analogy. Justice Owens stated that she has heard similar promises that never materialized. Christine Rolfes hopes the Democrats and Republicans will come up with a bipartisan plan---which should have been done already. The Supreme Court Justices want to know what it will cost to pay competitive market rate of the private sector salaries to teachers, staff, and administrators in every school district in the state. Funding the salaries is, of course, the biggest hurdle. The focus should be on the amount of money needed rather than where the money will come from. The consultants' final report is due in November, but there is no time frame on when the Court may make a ruling. Governor Inslee is expected to release a McCleary plan when the Governor's office rolls out its proposed budget in December.

5.5 Board Comments

Cindy Webster-Martinson is staying positive and is happy with the start of school.

Jim Almond attended the City Council meeting and Becky Erickson gave the district their well wishes and gave us high praises. Jim requested a joint meeting with the City Council. The Equity Alliance Task Force would like to discuss the Running Start Program. Please remember to vote on Election Day. Jim attended the benefits fair at the high school, and was happy to see all the teacher there. Jim would like to visit all the buildings again in October and November.

Beth Worthington excused Bill Webb from tonight's meeting, it is his anniversary. Beth thanked Kori Henry for composing the Request for Proposal for Superintendent Search. Beth attended the pancake breakfast put on by the Noon Lions, it was a great event, and

it was fun talking to the teacher and staff in attendance. Beth visited the PAL program at their new site, and also visited the nurses. Glen and Beth met with Patty last Thursday for agenda planning. September 14th the Community Engagement Committee will be holding their next meeting. It will be interesting to see if the Legislators will be able to fully fund education, the hearing has been interesting. Last meeting Jim Almond had a concern whether the Board President could make motions, and second motions. Beth reviewed the Robert's Rules of Order and Board Policy 1220 which states the Board has the full right to participate in all aspects of board action without relinquishing the chair, including the right to vote on all matters put to vote.

Glen Robbins has heard a lot of positive thoughts on the start of school. Glen and Sonia Barry attended the Suquamish Tribal Council meeting. He enjoyed the welcome back breakfast put on by the Noon Lion Club, it was great to visit with staff. Glen visited Poulsbo Elementary, and enjoyed the visit. Reminder, Dine Out is being held tonight for the School's Foundation and thanked the participating businesses. Glen spent some time with Cindy working on policy 1340, and will be attending the Community Engagement Meeting on September 14th.

6. Action

6.1 Consent Agenda

Glen Robbins made a motion to accept the consent agenda items 6.1.1 through 6.1.19, Jim Almond seconded the motion. The motion was approved unanimously by the Board.

- 6.1.1** The regular meeting minutes of August 18, 2016 were approved by the Board as written.
- 6.1.2** General Fund Vouchers 113645-113749, Payroll through August 31, 2016 in the amount of \$5,437,295.74, ASB Fund Vouchers 43358-4338 in the amount of \$28,964.79, and Private Purpose Trust Fund Claim #7252 in the amount of \$500.00 were approved by the Board.
- 6.1.3** Personnel Recommendations were approved by the Board as recommended. The Personnel recommendation addendum was removed from the consent and added to action item 6.7 for Board discussion.
- 6.1.4** Non-Bargained Salary Schedule including 1.8% COLA were approved by the Board as recommended.
- 6.1.5** Policies 5252, and 5260 were adopted by the Board as written.
- 6.1.6** Food service agreement with Kitsap Community Resources for 2016-2017 were approved by the Board as recommended.
- 6.1.7** Food service agreement with Olympic ESD 114 for 2016-2017 were approved by the Board as recommended.

- 6.1.8** Portable technology installation costs for Portables at Poulsbo and Wolfle Elementary were approved by the Board as recommended.
- 6.1.9** Financial support services agreement with OESD 114 for 2015-2016 and 2016-2017 were approved by the Board as recommended.
- 6.1.10** Contract for Services with WestEd as a third party evaluator of Department of Defense activity grant program were approved by the Board as recommended.
- 6.1.11** Interagency Memorandum of Understanding for Preschool Services with Port Gamble S'Klallam Tribe was approved by the Board as recommended.
- 6.1.12** Interagency Agreement with Port Gamble S'Klallam Tribe Early Education Program for support services to children birth to five years old with disabilities in North Kitsap County was approved by the Board as recommended.
- 6.1.13** Contract for Services with Sally Christy for Speech Language Pathology Services was approved by the Board as recommended.
- 6.1.14** Contract for Services with Thomas Hyde for Psychological Services was approved by the Board as recommended.
- 6.1.15** Addendum to Contract with CareerStaff Unlimited for Jennifer Taylor for Occupational Therapy services was approved by the Board as recommended.
- 6.1.16** Inter-Agency Agreement with Early Childhood Special Education, and KCR Head Start to provide services to children with disabilities in the KCR Head Start Program was approved by the Board as recommended.
- 6.1.17** Contract for Services with Joshua McGaughey, RN for 1:1 care support was approved by the Board as recommended.
- 6.1.18** Inter-local Agreement with Edmonds School District for Special Education Services was approved by the Board as recommended.
- 6.1.19** Fiscal Year 2016-2017 Utilities Contracts were approved by the Board as recommended.

6.2 2016-2017 Board Goals

The 2016-2017 Board Goals were developed by the Board at the August 18, 2016 meeting.

Jim Almond made a motion to adopt the 2016-2017 Board Goals, Beth Worthington seconded the motion. The motion was discussed, voted on, and the Board unanimously approved the motion

6.3 Superintendent Search Firm Request for Proposal (RFP)

A draft Request for Proposal for the Superintendent Search Process was prepared for Board review and discussion.

Glen Robbins made a motion to accept the Superintendent Search Firm Request for Proposal (RFP), Cindy Webster-Martinson seconded the motion. The motion was discussed, voted on, and the Board unanimously approved the motion.

6.4 Liaison Position Description for Port Gamble S’Klallam Tribe

A liaison position description was developed for review and discussion by the Board.

Glen Robbins made a motion to adopt the liaison position description for Port Gamble S’Klallam Tribe, Jim Almond seconded the motion. The motion was amended to change the word “elected” to “appointed”. The motion was discussed, voted on, and the Board unanimously approved the amended motion.

Beth Worthington made a motion to amend the motion to change the word “elected” to “appointed” in the position description. Cindy Webster-Martinson seconded the motion. The amendment to the motion was discussed, vote on, and the Board unanimously approved the amendment.

6.5 WSSDA Legislative Proposal

The Board of Directors will review priority positions and establish top 10 priority guidance for Director Cindy Webster-Martinson to take to the Legislative Assembly on September 23-24, 2016 in Spokane, Washington.

The Board’s priorities from WSSDA’s standing legislative positions are: 1 Common Core Funding, 2 Enhanced Funding for Transitional Bilingual Education, 3 Kindergarten Preparedness, 4 Removing Barriers to Innovation in Public Schools, 5 Staff Assignments, 6 Employee Dismissal, 8 Changing School Bond Approval Requirements, 11 Teacher and Principal Evaluation System Implementation, 14 Levy Rollbacks, 18 Professional Development, 20 Tax Reform, 27 Academic Rigor and Equity in Public Education, 29 Expanding Access to and Equitable Funding for all Dual Credit Options, 30 K-8 World Language Instruction, 33 Streamlining Summative Assessments, 36 Encouraging Diverse Students to Pursue the Teaching Profession, 37 Increase Teacher Contract Hours, 38 Opposition to Strikes by School Employees, 41 Teacher Shortages, 42 WaKids Implementation, 46 Statewide Bargaining for Salaries and Healthcare, 49 Compensation Technical Working Group Recommendations, and 59 Social-emotional and Behavioral Support for Students.

Beth Worthington made a motion to make a board recommendation to establish top priorities for Cindy Webster-Martinson to take to the WSSDA Legislative Assembly, Cindy Webster-Martinson seconded the motion. The motion was discussed, voted on, and the Board vote was Glen Robbins aye, Beth Worthington aye, Cindy Webster-Martinson aye, Jim Almond chose not to vote. The Board voted three in favor of the motion, and the motion moved forward.

6.6 Appointment of Administrator to Kitsap Community Resource Board

Kitsap Community Resources has requested that the North Kitsap School Board make an appointment to serve on the KCR Board of Directors. The recommendation to the board it to appoint Lori Kingery to serve in this capacity.

Beth Worthington made a motion to appoint Lori Kingery to the Kitsap Community Resource Board, Cindy Webster-Martinson seconded the motion. The motion was discussed, voted on, and the Board unanimously approved the motion.

6.7 Personnel Recommendations Addendum

Chris Willits, Assistant Superintendent provided the Board with the personnel recommendations addendum for September 8, 2016.

Glen Robbins made a motion to approve the personnel recommendations addendum. Cindy Webster-Martinson seconded the motion. The motion was discussed, voted on, and the Board unanimously approved the motion.

7. Management

7.1 Reports

7.1.1 Proposed Graduation Dates

Jeff Sweeney, Executive Director of Teaching and Learning provided the Board with the proposed graduation dates for the 2016-2017 school year, and answered board questions.

7.1.2 Strategic Plan Update

Jeff Sweeney, Executive Director of Teaching and Learning provided the Board with updates on the strategic plan, and answered Board questions.

7.1.3 Policy 1450 (1st read)

WSSDA is recommending revisions to policy 1450. Policy 1450 will be added to the consent agenda for the September 22, 2016 meeting for Board approval.

7.1.4 Board Communication/Board Community Engagement

The Board discussed the fourth board goal of “Strengthen board’s connection to the community and staff by following effective processes for responding to questions, concerns, comments for feedback from citizens.” What are the characteristics of an effective process? What is the board’s role in the process?

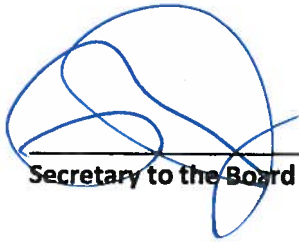
The Board’s role in the process could include: answering board questions in public forum, the use of discussion/focus forums for specific topics with the staff and community, and respond to questions received by email and discuss responses.

7.1.5 Enrollment Update


Enrollment projections have not been met for September. There was a discovery that the number of student we staffed to, and the number that was budgeted was not what the Board selected. The recommendation is to have a budget freeze until the enrollment can be reassessed in October.

8. **Agenda Planning**
Add to the agenda under communication Discussion/Presentation of Board Questions, add under action 6.2 Recommendation on Breidablik re-opening for 2016-2017 school year.
9. **Executive Session**
No executive session is needed.
10. **Adjournment at 7:44 p.m.**

The regular meeting adjourned at 7:44 p.m.



Secretary to the Board of Directors



Board President