

**North Kitsap School District #400**  
**Regular Meeting of the Board of Directors**  
**October 27, 2016**  
**District Office**  
**18360 Caldart Avenue NE**  
**Poulsbo, WA 98370**

**MINUTES**

**Board Members Present:**

**Beth Worthington**, President

**Cindy Webster-Martinson**, Vice President, and Legislative Representative

**Glen Robbins**, Director

**Jim Almond**, Director

**Bill Webb**, Director

Patty Page, Superintendent

Kori Henry, Recording Secretary

**1. Call to Order 5:00 p.m.**

**2. Study Session: Capital Levies and Bonds**

Jason Rhoads, Director of Facilities, Maintenance, & Capital Projects provided the Board information on Capital Levies and Bonds, along with Ryan Swanson, and Richard Schober, from Piper Jaffrey, and answered board questions.

The regular meeting will reconvene at 6:00 p.m.

**3. Pledge of Allegiance led by Andy Crawford**

**4. Agenda Changes**

None

**5. Communications**

**5.1 Recognition**

None

**5.2 Discussion/Presentation of Board Questions**

None

**5.3 Superintendent Comments**

- We have an enrollment report for the board to review this meeting, and our class size are great. We did over staff this year, and the likelihood of seeing these class size numbers in the future are not good.

- Next week Patty will be attending the Superintendent Summit in Nashville, which is paid for by the District Administration Leadership Institute, and is looking forward to attending.
- Patty is serving on the WASA Standard Learnings Council, which looks at expanded learning opportunities. It is a great group and we will go to the Legislature with our recommendation for expanded learning opportunities.

#### **5.4 Public Comments**

Manvela Andrade made public comments regarding the Bilingual Program at Vinland Elementary, and funding transportation for the program.

Christina Larios made public comments regarding the Bilingual program at Vinland Elementary, and funding transportation for the program.

Ruloiseli Pacheco made public comments regarding the Bilingual Program at Vinland Elementary, and funding transportation for the program.

Yesenia Solis made public comments regarding the Bilingual Program at Vinland, and funding transportation for the program.

Laura Larios made public comments regarding the Bilingual Program at Vinland, and funding transportation for the program.

Brian Fergus made public comments regarding the Bilingual Program at Vinland, and funding transportation for the program.

#### **5.5 Student Representatives**

Brennan Jacobson is the ASB President at KHS, and Andy Crawford Vice President, the ASB has been raising money for Susan G Komen cancer research, the fall sports are rapping up and districts are beginning. Last Wednesday all 9<sup>th</sup> and 10<sup>th</sup> graders took the PSAT, next week on Halloween there will be a spirit day.

#### **5.6 Legislative Report**

Nationally the ESA rules will take time to implement.

#### **5.7 Board Comments**

Cindy Webster-Martinson thanked the Board for their diligence, and Beth and Glen for taking the lead on the Superintendent Search Firm.

Bill Webb will not be at the next meeting due to being out of town. Over the next year the budget will need to be looked at closely and it will be an arduous next year. Bill congratulated the Kingston High School girls swim team.

Beth Worthington worked on the evaluation of the search firms and thanked Glen for his assistance. Beth and Glen met with the search firm on Monday to begin the process. She attended Pearson, Poulsbo, Vinland, and Gordon Elementary for school tours, it was a great opportunity to watch teachers teach, and kids learning. She attended the rotary auction, and took on the charge of growing two giant pumpkins.

Jim Almond thanked Brenda for setting up the school tours at Pearson, Poulsbo, Vinland, and Gordon Elementary, his interest was the buildings and structure. Jim was impressed with the principals, and the classes. During the tour they visited a dual language class and it was great.

Glen Robbins was glad to be part of the Superintendent Search Firm process, and he and Beth met with the firm on Monday. This Saturday, Beth and Glen will be attending the WSSDA region 4 meeting in Forks. November 1<sup>st</sup> he will be attending the intertribal meeting, and will be touring the secondary schools on November 7<sup>th</sup>. November 16<sup>th</sup> will be the grant recognition by the North Kitsap Schools Foundation at the North Kitsap High School at 5:00pm.

## **6. Action**

### **6.1 Consent Agenda**

**Cindy Webster-Martinson made a motion to accept the consent agenda items 6.1.1 through 6.1.9, Glen Robbins seconded the motion. The motion was approved unanimously by the Board.**

**6.1.1** The regular meeting minutes of October 13, 2016 were approved by the Board as written.

**6.1.2** The special meeting minutes of October 20, 2016 were approved by the Board as written.

**6.1.3** General Fund Vouchers 113900-114028, and Payroll through October 14, 2016 in the amount of \$860,912.00, Capital Project Fund Vouchers 2105-2107 in the amount of \$10,744.82, and ASB Fund Vouchers 43388-43416 in the amount of \$54,081.6, were approved by the Board.

**6.1.4** Personnel Recommendations were approved by the Board as recommended.

**6.1.5** Donations to the District for the fourth quarter from June 1, 2016 through August 31, 2016 include gift donations totaling \$30.00 and cash donations totaling \$78,473.36, for a total donation of \$78,503.36. Total year to date donations were \$341,295.43. The Board approved the fourth quarter donations as recommended.

**6.1.6** Resolution 10-01-16 Out of Endorsement Waiver was approved by the board.

**6.1.7** NKSAA salary schedule was approved by the Board as recommended.

**6.1.8** Contract for services with All Trades Mechanical was approved by the Board.

### **6.2 Public School Employees (PSE) Collective Bargaining Agreement 2016-2020**

The Public School Employees (PSE) Collective Bargaining Agreement 2016-2020 is being presented to the Board for approval.

**Bill Webb made a motion to approve the Public School Employees (PSE) Collective Bargaining Agreement 2016-2020, and Glen Robbins seconded the motion. The motion was discussed, voted on, and the Board unanimously approved the motion.**

**7. Management**

**7.1 Reports**

**7.1.1 Enrollment Update**

Patty Page, Superintendent provided the Board with the October Enrollment Update, and answered Board questions.

**7.1.2 Title II/PD Update**

Tim Garrison, Director of Curriculum and Instruction provided the Board with an overview of Title II/Professional Development Program, and answered Board questions.

**7.1.3 Class Size Report**

Brenda Ward, Director of Elementary Education and Technology provided the Board with the class size report, and answered Board questions.

**7.1.4 Native American Education Program**

Sonia Barry, Associate Director of Learning Support provided the Board with an overview of the Native American Education Program, and answered Board questions.

**7.1.5 Policy 3122, 3410, 4210, 4215, 5253 (1<sup>st</sup> read)**

WSSDA is recommending revisions to policy 3122, 3410, 4210, 4215, and 5253. The board will review the revision and add to the November 10, 2016 consent agenda for adoption.

Policy 5253 add "If a staff member is alone with a student, the staff member will ensure that it is for educational purpose".

**7.1.6 Board Communication/Board Community Engagement**

Up to two board members will attend PTSA meetings if invited. Jenn Markaryan provided the Board with a list of the meetings. December 1, 2016 at 6:30 p.m. will be the group PTSA/Booster meeting at the District Office.

**8. Agenda Planning**

Move agenda item 6.2 to consent agenda. Exit survey results will be added to the agenda.

**9. Executive Session will be held to discuss personnel performance and possible legal litigation for approximately 30 minutes.**

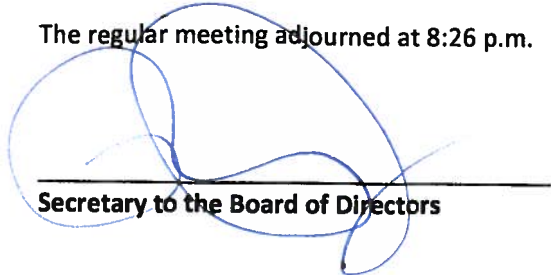
The public session was closed and the executive session was opened at 7:40 p.m.  
The executive session was closed and the public session was opened at 8:10 p.m.

The executive session will be extended 15 minutes to discuss personnel performance and possible legal litigation.

The public session was closed and the executive session was opened at 8:11 p.m.  
The executive session was closed and the executive session opened at 8:26 p.m.

**10. Adjournment at 8:26 p.m.**

The regular meeting adjourned at 8:26 p.m.



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Secretary to the Board of Directors



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Board President