

**North Kitsap School District #400**  
**Regular Meeting of the Board of Directors**  
**August 10, 2017**  
**District Office**  
**18360 Caldart Avenue NE**  
**Poulsbo, WA 98370**

**MINUTES**

**Board Members Present:**

**Beth Worthington**, President

**Cindy Webster-Martinson**, Vice President, and Legislative Representative- Excused

**Glen Robbins**, Director

**Jim Almond**, Director

**Bill Webb**, Director

Dr. Laurynn Evans, Superintendent

Kori Henry, Recording Secretary

**1. Call to Order at 5:00 p.m.**

**2. Public Hearing on 2017-2018 Budget**

Jason Rhoads, Executive Director of Finance and Operations presented an overview of the 2017-2018 budget.

The public hearing opened at 5:10 p.m. Three members of the public were present for the hearing, and Loretta Byrnes made public comments regarding the 2017-2018 budget. The public hearing was adjourned at 5:14 p.m.

The regular meeting will reconvene at 6:00 p.m.

**3. Pledge of Allegiance led by Chris Willits**

**4. Agenda Changes**

Personnel recommendation addendum was added to action item 6.6.

Bill Webb made a motion to approve the agenda changes, Jim Almond seconded the motion, the motion was discussed, vote on, and the Board unanimously approved the motion.

**5. Communications**

**5.1 Discussion/Presentation of Board Questions**

Questions Received from Loretta Byrnes at the July 13, 2017 Board Meeting

1. Has the Superintendent, Board, and the Finance Director read HB2242? It's not that complicated and you should read it. You are obligated to understand its impact before planning for a levy. Did you even read the HB2242 analysis?

**Answer:** *Yes. However, the length and complexity of the content will require several readings to be intimately conversant in every aspect of the document. We are also*

*paying close attention to OSPI, WSSDA, WASA, WASBO and other key entities to also be informed of how components of the bill will be interpreted as it is implemented.*

2. CTE demands skilled workers: do you really think these funds should be spent on pottery, digital photography, etc?

**Answer:** *CTE programs within North Kitsap School District provide an environment for students to apply their learning in a hands-on environment. Academics are embedded in the curriculum of all CTE courses in a manner that is relevant and rigorous.*

*When new courses and pathways are researched and developed, we rely on job projections, needs assessment of the area, and how the course/pathway align with current or future CTE programs.*

**Digital Photography.** *Photography has been in the CTE department for some time and has evolved as the field of photography has evolved. Digital Photography is the natural progression for this pathway. According to job projections ([www.projectionscentral.com](http://www.projectionscentral.com)) job growth in the area of photography for the state of Washington will increase 22.4% by 2024. Projections for the United States in this area is projected to grow 3.1%. Based on these numbers, the state of Washington will see a demand for photographers. Our students who have an interest in photography will be able to learn entry level skills needed to fill this skills gap, as well as gain valuable hands on experience using the latest in digital photography equipment and industry based software.*

**Jewelry and Metal Design, Pottery, (Production Art).** These courses fill a need in our current system for students that have an interest in production arts. While the projections in this job classification is not as robust as other areas, students are still gaining experience with working creatively and learning how different metals can be used to create art. 21st Century Skills are foundational to all our CTE programs and courses. Within the jewelry and metal design courses, students are meeting those skills in the areas of critical thinking and problem solving, collaboration, creativity and innovation. In addition, these course provide another avenue for students to learn STEM (science, technology, engineering, and mathematics) components as they design and build their pieces of art.

**Conclusion.** NKSD's mission for CTE is to provide hands-on, relevant and rigorous programs of study that are aligned with state standards with academics embedded within the curriculum. Along with the help of Advisory Boards, CTE pathways will continue to be developed with the intent of providing our students with not only the content experience but also with 21st Century Learning Skills that are needed in order to be successful in the college and the workforce.

## 5.2 Superintendent Comments

- We have very busy with our Leadership retreat. Dr. Evans was very excited about the energy, and commitment in the room. School offices are opening over the next two weeks, and they will be holding open houses.
- Dr. Evans has been meeting with individuals, and businesses within our community.
- We continue to hire and Dr. Evans looks forward to meeting the new staff members.
- This past Saturday a Board retreat was held at OESD 114. Laurynn was very happy with the outcome and thanked Greg Lynch for facilitating the meeting.
- The first week of school District Directors will be out in the buildings assisting as needed.

### **5.3 Public Comments**

Loretta Byrnes made public comments regarding Board goals being measurable, and concerns with CTE courses.

### **5.4 Student Representative**

None

### **5.5 Legislative Report**

None

### **5.6 Board Comments**

Jim Almond met with the Board at OESD 114 on Saturday, and will be going to view the eclipse.

Beth Worthington thanked Cindy for presiding over the July 13, 2017 meeting. A budget forum was held on July 27, 2017. In July Beth attended the Kingston Citizen Advisory Council, and they will be holding an open house in the fall. To raise funds for the community center they were holding Pie in the Park Day. On Saturday, August 5, 2107 the board attended the board retreat, and were able to get to know Laurynn better and Beth is looking forward to the upcoming school year. Beth and Cindy will work on revising the Superintendent's Evaluation form. Beth is looking forward to the levy and has been gathering more information on the levy and what the new laws mean.

Bill Web thanked Jason Rhoads for the budget overview. It is great to be back from Europe. It was a good Board retreat, it was really productive.

Glen Robbins thanked the Board, Superintendent Dr. Evans, and Greg Lynch for the Board retreat on Saturday. Pacific Islander Committee met, and Glen attended their meeting, and would like them to attend a meeting and give a small presentation. Glen attended the Rotary breakfast with Laurynn and enjoyed her presentation. He will also be attending the North Kitsap Schools Foundation coming up the end of August. The Dine Out night will be held September 14, 2017.

## **6. Action**

### **6.1 Consent Agenda**

**Bill Webb made a motion to accept the consent agenda items 6.1.1 through 6.1.7, Jim Almond seconded the motion. The motion was approved unanimously by the Board.**

**6.1.1** The regular meeting minutes of July 13, 2017 were approved by the Board as written.

**6.1.2** The special meeting minutes of July 27, were approved by the Board as written.

**6.1.3** General Fund Vouchers 115564 through 115597 and 161700056 through 161700084 and Payroll through July 31, 2017 in the amount of \$6,143,450.31, Capital Project Fund Warrants 2131 through 2132 in the amount of \$8,105.29, ASB Fund vouchers 43683 through 43695 and 161700085 through 161700094 in

the amount of \$79,098.07, and Private Purpose Trust Claim 7254 in the amount of \$750.00 were approved by the Board.

**6.1.4** Personnel Recommendations, and Re-Employment of Classified Administrators and Supervisors were approved by the Board as recommended.

**6.1.5** Donations to the District were received from Port Gamble S’Klallam Tribe in the amount of \$2,500 for the Kingston High School PE Department, Kingston High School Athletic Booster in the amount of \$5,000 for Kingston High School General Athletics, Safeway –Albertson’s Foundation in the amount of \$4,250 to purchase additional I-Pads for Vinland Dual Language Program, Poulsbo Elementary PTSA in the amount of \$6,398.30 for 5<sup>th</sup> Grade Outdoor Education, Safeway-Albertson Foundation NW Division in the amount of \$5,000 to purchase IPad for Richard Gordon Student with Special Needs, Safeway Inc. Northwest Division in the amount of \$5,000 for using Robotics in the Poulsbo Middle School Science Classroom, Safeway-Albertson’s Foundation in the amount of \$5,000 to be used to make “safe zones” in the school for students to calm down when stressed, Suquamish Elementary School PTSA in the amount of \$2,500 to cover Sara Clark and Kristy Dressler meaningful work, and end of year party, Safeway & Albertson’s Foundation in the amount of \$5,000 to purchase Suquamish Elementary supplies for intervention group, and Vinland PTSA in the amount of \$7,812.86 to pay the balance of the 5<sup>th</sup> Grade Outdoor Education. The donations to the District were approved by the Board as recommended.

**6.1.6** Resolution 08-04-2017 Stale Warrants was approved by the Board as written.

**6.1.7** Sonitrol Contract Approval for 2017-2018 was approved by the Board as recommended.

**6.2 Resolution 08-01-17 2017-2018 Budget Adoption**

Jason Rhoads, Executive Director of Finance and Operations has prepared resolution 08-01-17 for the 2017-2018 budget for Board approval.

**Beth Worthington made a motion to approve resolution 08-01-17 2017-2018 Budget, Glen Robbins seconded the motion. The motion was discussed, voted on, and the Board unanimously approved the motion.**

**6.3 Resolution 08-02-17 Establishing Cash/Imprest Accounts for 2017-2018**

Jason Rhoads, Executive Director of Finance and Operations has prepared resolution 08-02-17 to establish cash/imprest accounts for 2017-2018 for Board approval.

**Bill Webb made a motion to approve Resolution 08-02-17 establishing Cash/Imprest Accounts for 2017-2018, Jim Almond seconded the motion. The motion was discussed, vote on, and the Board unanimously approved the motion.**

**6.4 Resolution 08-03-17 PL 103-382 Impact Aid Authorization/Representation for 2017-2018**

Jason Rhoads, Executive Director of Finance and Operations prepared resolution 08-03-17 PL 103-382 Impact Aid Authorization/Representation for 2017-2018 for Board Approval.

**Glen Robbins made a motion to approve Resolution 08-03-17 Impact Aid Authorization/Representation for 2017-2018, Bill Webb seconded the motion. The motion was discussed, vote on, and the Board unanimously approved the motion.**

**6.5 Resolution 08-05-17 Budget Extension for Debt Service Fund**

Jason Rhoads, Executive Director of Finance and Operations prepared resolution 08-04-17 Budget Extension for Debt Service Fund to Board Approval.

**Beth Worthington made a motion to approve Resolution 08-05-17 Budget Extension for Debt Service Fund, Bill Webb seconded the motion. The motion was discussed, vote on, and the Board unanimously approved the motion.**

**6.6 Personnel Recommendation Addendum**

Human Resources submitted for Board approval personnel recommendation addendum.

**Jim Almond made a motion to approve the Personnel Recommendation Addendum, Bill Webb seconded the motion. The motion was discussed, voted on, and the Board unanimously approved the motion.**

**7. Management**

**7.1 Reports**

**7.1.1 Budget Status, July**

Jason Rhoads, Executive Director of Finance and Operations provided the Board with the Budget Status Update for July answered Board questions.

**7.1.2 State Auditor's Office Accountability Exit Report**

Jason Rhoads, Executive Director of Finance and Operations provided the Board with the State Auditor's Office Accountability Exit Report, and answered Board questions.

**7.1.3 State Auditor's FY16 Alternative Learning Audit Report**

Jason Rhoads, Executive Director of Finance and Operations provided the Board with the State Auditor's FY16 Alternative Learning Audit Report.

**7.1.4 Discipline Report for the District**

Michael Olsen, Director of Student Services provided the Board with the Discipline Report for the District, and answered Board questions.

**7.1.5 2017-2018 Board Goals**

The Board discussed their goals for 2017-2018. Add percentage rate increase anticipated for graduation rate, and percentage of 3<sup>rd</sup> grade readers from the District Improvement Plan to the goal. Clarification on goal 4a include scheduling our events, meetings, and hearings at School Buildings.

- 8. Agenda Planning**  
Move agenda item 6.1.5 to action for Board discussion and approval, add prioritization of Board's top 15 legislative proposals, and add Board of Distinction discussion.
- 9. Executive Session was not needed.**
- 10. Adjournment at 6:57 p.m.**

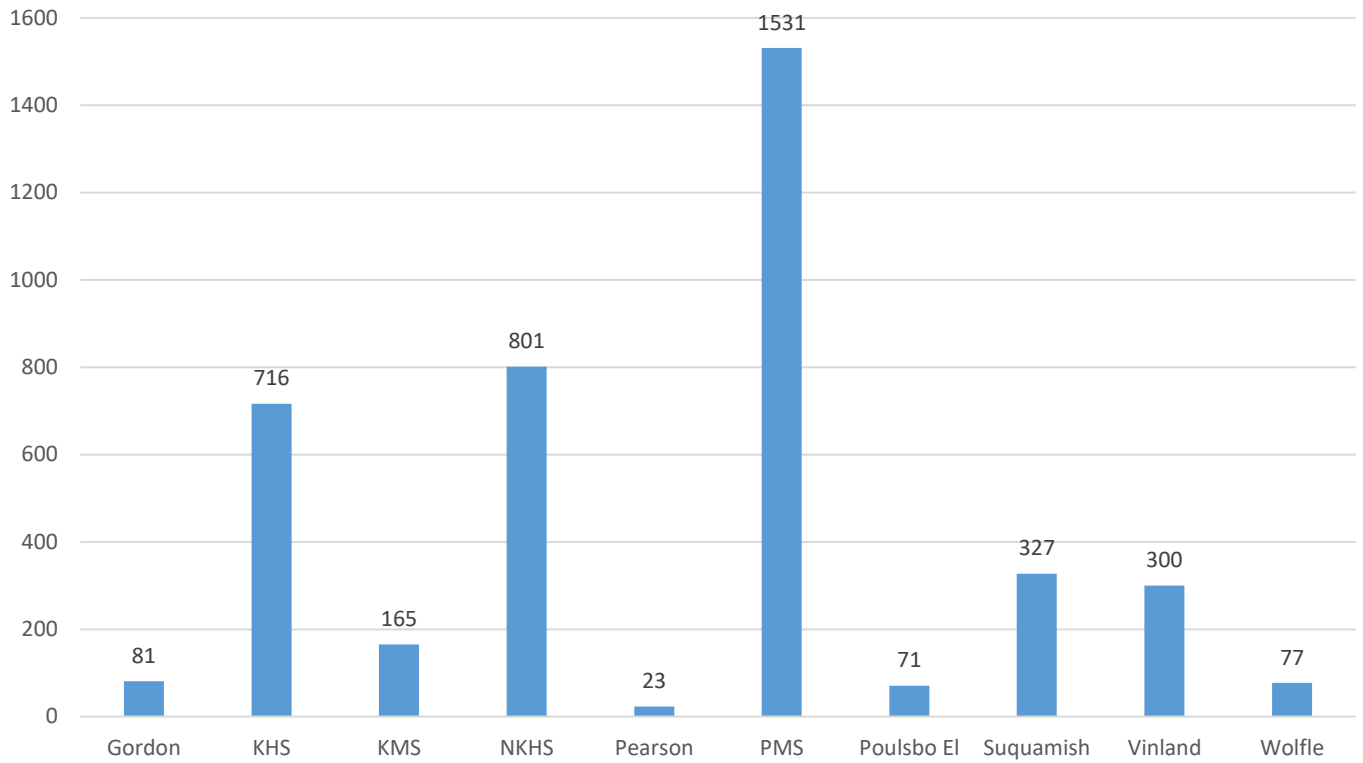
The regular meeting adjourned at 6:57 p.m.

  
Secretary to the Board of Directors

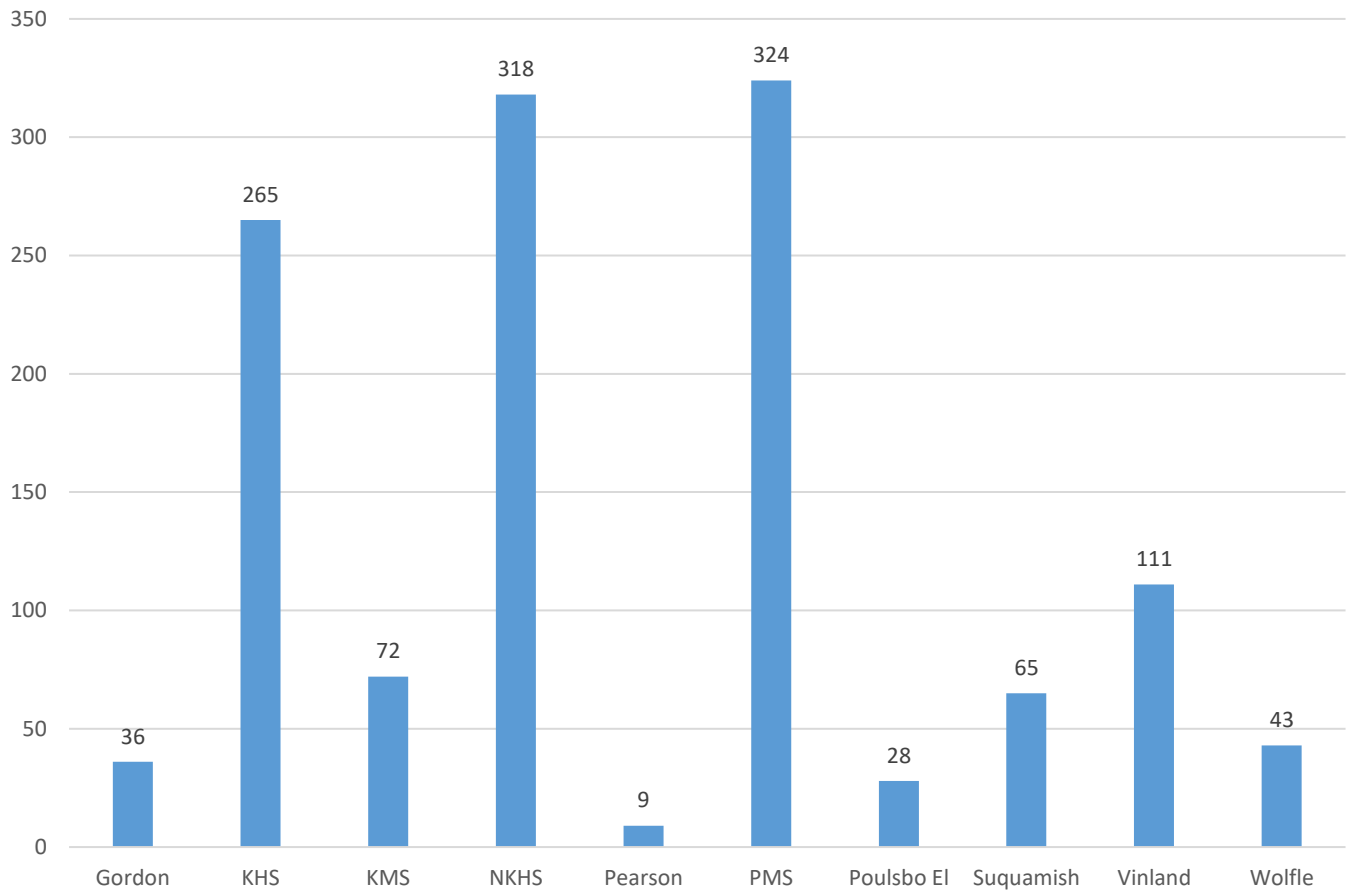
  
Board President

Discipline Total Offenses  
Comparison  
15-16 School Year  
16-17 School Year

### 15-16 Total Offenses by School

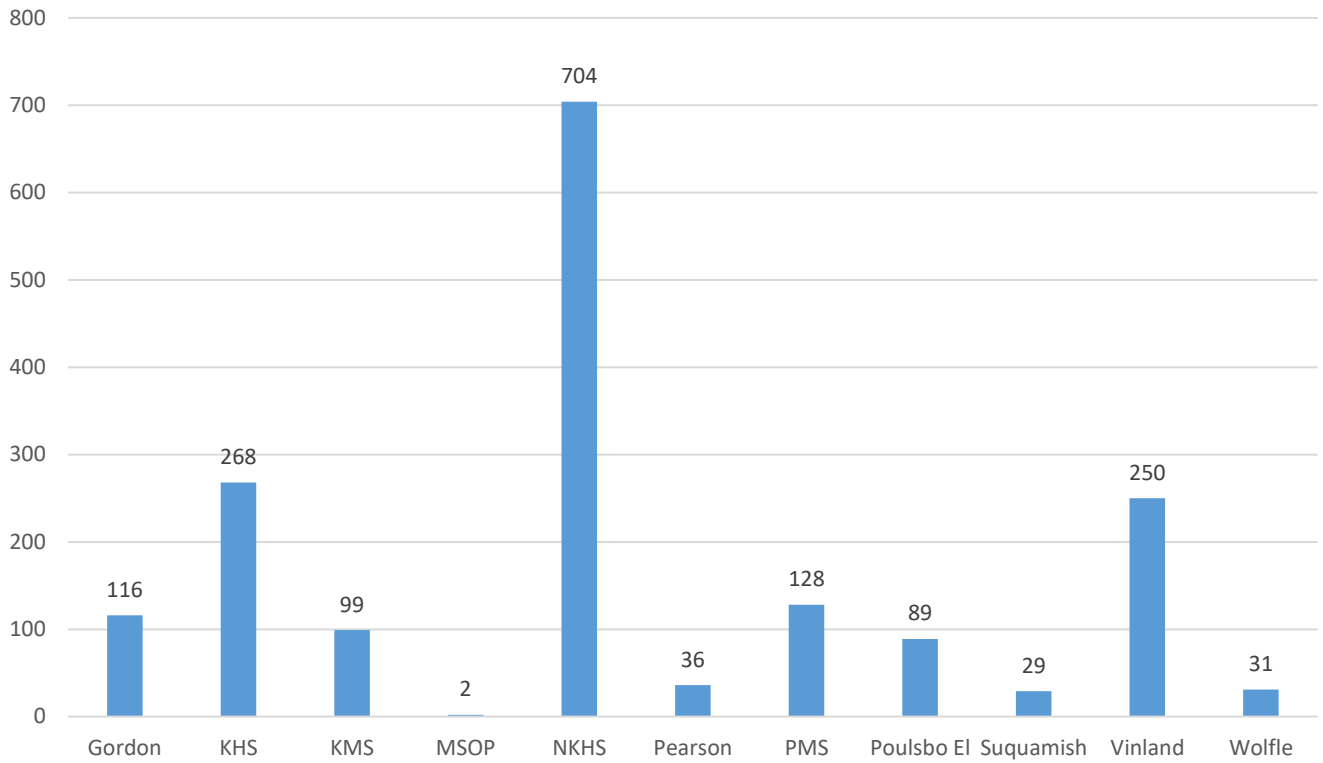


### 15-16 Total Students Generating Offenses

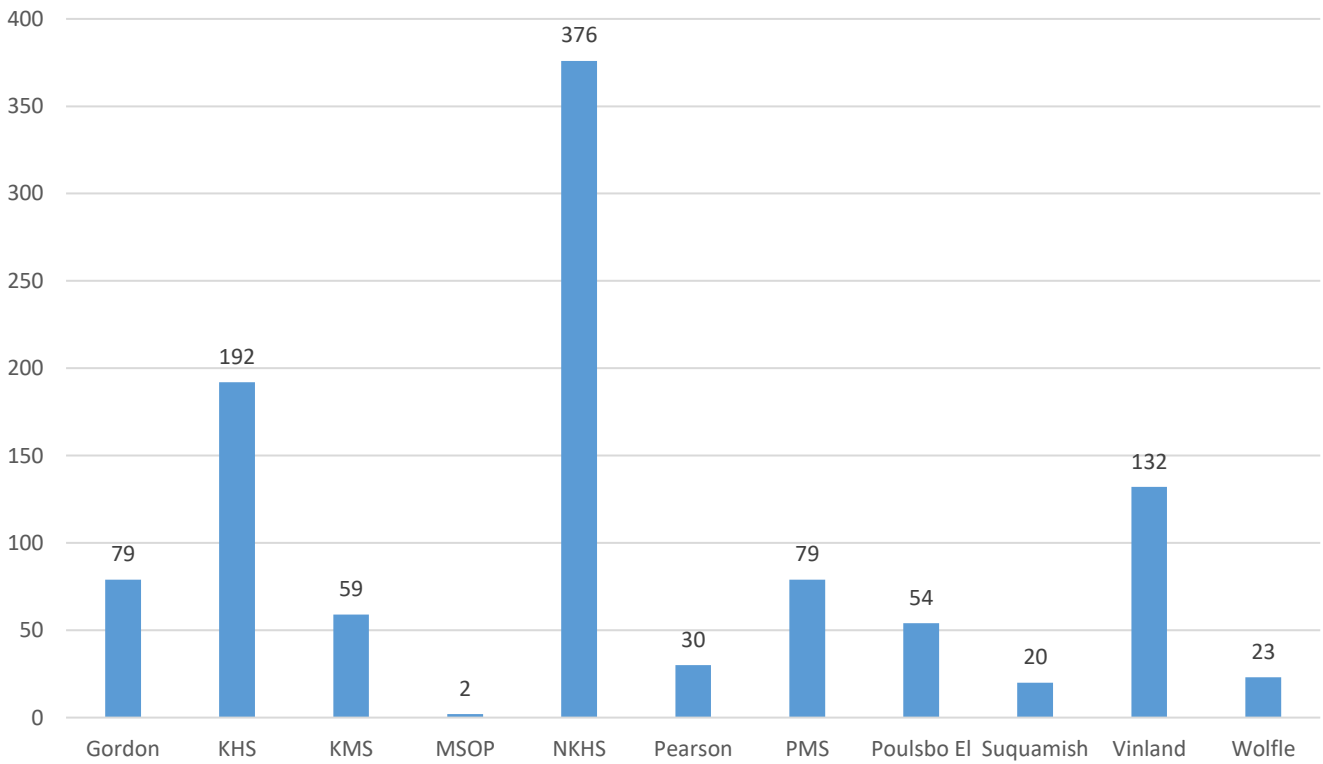




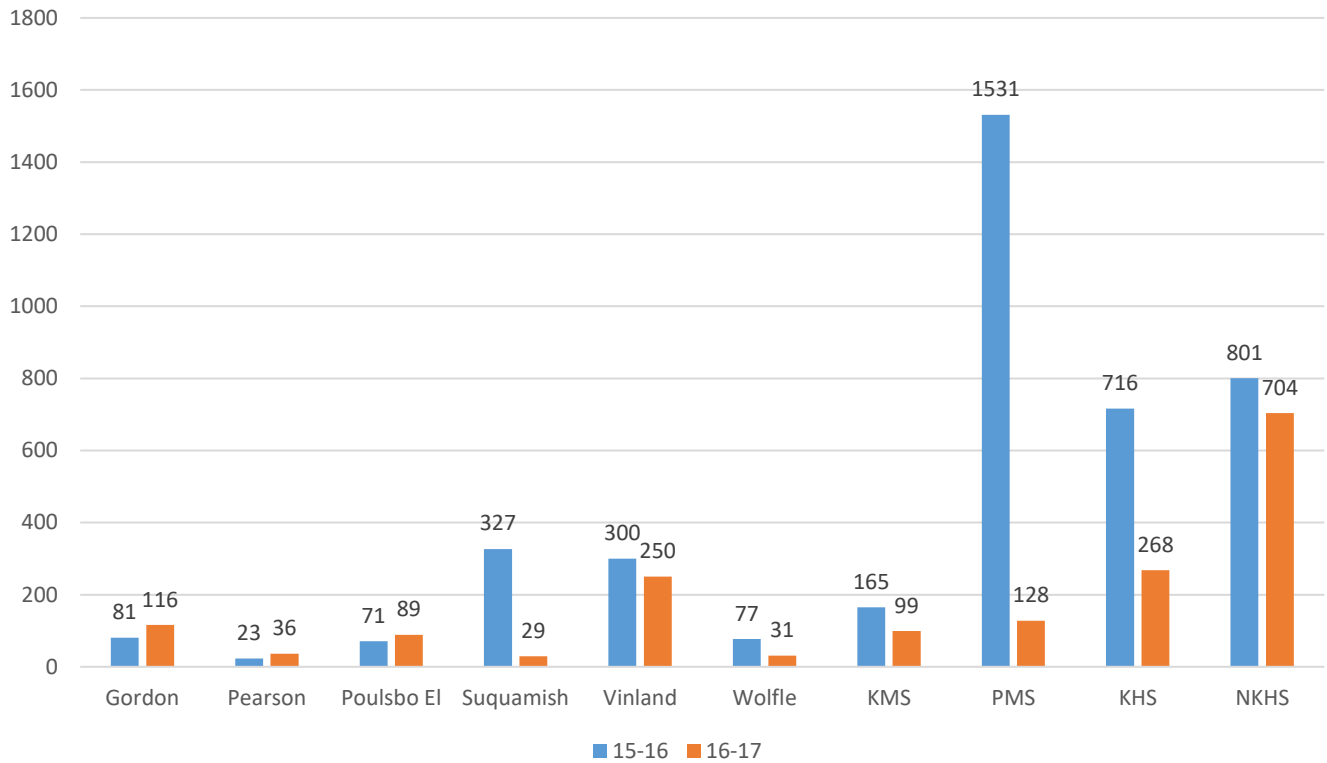
### 16-17 Total Offenses by School



### 16-17 Students Generating Offenses by School



### Total Offenses by School



### Total Students Generating Offenses

